**Staff Council DEI February 2021 Standing Committee Minutes**

**Committee Name:** Strategic Planning Committee  
**Meeting Date and Place:** Virtually via Zoom  
**Members Present:** Grace Faustino, Mark Reynolds, Chelsay Begay, Deirdre Markham, Joseph Lane, Cindy Mason  
**Members Excused:** Amy Hawkins  
**Members Absent:** Nancy Shane  
**Guests Present:**  
**Minutes submitted by:** Grace Faustino - Chair

<table>
<thead>
<tr>
<th>Subject</th>
<th>Notes</th>
<th>Follow-Up</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1 Approve Agenda</strong></td>
<td>Agenda Approved</td>
<td>approved</td>
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<tr>
<td><strong>2 Approve Minutes (02/10/2021)</strong></td>
<td>First Meeting</td>
<td>N/A</td>
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<td><strong>3 Old Business</strong></td>
<td>This was the committee's first meeting.</td>
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| **4 New Business** | ● Review and understand our charge  
Committee reviewed our charge and there were no amendments proposed.  
● Review the summary of the breakout session summaries and outcomes.  
Each member presented the summary of the January meeting breakout sessions.  
**Leadership:**  
A proposal to wordsmith the objects to make it more clearer and succinct.  
**Education:**  
- Proposed ideas on collecting the usage of tuition remission  
- Funding for networking conference and professional development  
  ▪ Grant opportunities  
  ▪ Memorial scholarship  
  ▪ Use recognition funds  
- Create a subcommittee to take this on as an action item to ensure continuity and funding.  
**Advocacy:**  
- Proposal to an advocacy committee led by Autumn Collins and Texanna Martins  
**DEI:**  
Cindy will discuss summary sent by Nancy at the March meeting.  
**Service:**  
Formation of an adhoc committee to explore ideas of collaborating with the community.  
● Decide on a standing meeting time for our monthly meeting. | **Leadership Action Items**  
Agenda for next meeting to look at rewording objectives.  
**Education Action Items**  
- Chelsay reach out to Brian and on subcommittee collaboration.  
- ULEAD etc  
**Advocacy Action Items**  
- Invite Texanna and Autumn to present proposal.  
**DEI Action Items**  
Cindy to present summary of breakout session  
**Service Action Items**  
Mark to present proposal to Exec and the Council  
Second Thursday of every month. At 3:00pm for 45mins. |
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<thead>
<tr>
<th></th>
<th>Next Meeting</th>
<th>March 11, 2021 at 3:00 – 3:45pm</th>
<th>Second Thursdays approved by committee as monthly meeting time</th>
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<tr>
<td>6</td>
<td>Adjourn</td>
<td>Meeting was adjourned at 4:00pm</td>
<td>4:00pm</td>
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