



Staff Council Strategic Planning Standing Committee Minutes

Committee Name: Strategic Planning Committee

Meeting Date and Place: Virtually via Zoom

Members Present: Grace Faustino, Mark Reynolds, Deirdre Markham, Joseph Lane, Cindy Mason. Amy Hawkins

Members Excused:

Members Absent: Nancy Shane, Chelsay Begay

Guests Present: Minutes submitted by: Grace Faustino- Chair

	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda Approved	approved
2	Approve Minutes (04/12/2021)	First Meeting	N/A
3			
4	New Business	<p>Guest Speaker: John Rodriguez (EOD)– How to keep your Strategic Plan a Living Document? Members discussed ways and provided ideas on how to do this.</p> <ol style="list-style-type: none"> 1. Do a bi-annual presentation at the business meetings at the beginning and end of the cycle year. 2. Do a quarterly presentation to the Executive committee 3. Get chairs feedback during the chairs meeting 4. Add a column to the monthly reports for chairs to check the strategic objectives that aligns with their activities 5. Present the Strategic Plan during new councilor orientation 	<ol style="list-style-type: none"> 1. Grace -Send C&M agenda topic for updating the committee report template with suggested column. 2. Amy to Share the list of chairs
5	Next Meeting	June 11, 2021 at 3:00 – 3:45pm	Second Thursdays approved by committee as monthly meeting time
6	Adjourn	Meeting was adjourned at 3:40pm	3:40pm