



STAFF  
COUNCIL

## Staff Council Standing Committee Minutes – Rewards & Recognitions

**Meeting Date and Place:** May 9, 2024, 9:30 – 10:30 am @ Zoom

**Members Present:** Yadéeh Sawyer, Amie Ortiz, Jennifer Chamberlin Payne, Jennifer Kavka, Ivan Olay

**Excused Absent:** Andrea Quijada, Candy Romero

**Ex-Officio:** Amy Hawkins, Grace Faustino, Joe Lane

**Members Absent:** Bonnie Minkus Holmes

**Guests Present:**

**Minutes Submitted by:** Yadéeh Sawyer

	Subject	Item	Notes
1.	Meeting to Order		9:33 am
2.	<b>Indigenous Peoples' Land and Territory Acknowledgement</b>	<p><i>Reciting a land acknowledgment is a traditional custom dating back centuries for many Native communities and nations. For non-Indigenous communities, land acknowledgment is a powerful way of showing respect and honoring the Indigenous Peoples of the land on which we work and live. Acknowledgment is a simple way of resisting the erasure of Indigenous histories and working towards honoring and inviting the truth.</i></p> <p><b>Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.</b></p>	
3.	<b>Approval of Agenda</b>	<p>Approval of May meeting agenda</p> <p><a href="#">(5) May 2024 Rewards &amp; Recognitions Minutes.docx</a></p>	approved
4.	<b>Approval of Previous Meeting Minutes</b>	<p>Approval of April meeting minutes</p> <p><a href="#">(4) April 2024 Rewards &amp; Recognitions Minutes.docx</a></p>	approved
5.	<b>Guest speakers</b>		

6.	<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. <i>Update.</i> Staff Appreciation Events (Yadéeh)</li> </ol>	<ol style="list-style-type: none"> <li>1. Leadership is still comfortable being there, we will touch base on Tuesday to ensure safety of all. <ol style="list-style-type: none"> <li>a. Volunteers: In good shape with Amie, Yadéeh, Ivan, Amy, and Grace being able to help out. Reminders for volunteers will go out on Monday with communications for if there are any change in plans.</li> <li>b. Amy has a new student (Fiona) who will help bring everything from the SC office over to the event. Other logistics seem to be in place. PA system, spinning wheel for questions to engage staff, gift bags, are all good to go. Amy will email out a list of what is in each bag. All set for FM, SA, EHS.</li> <li>c. Leadership can speak at the 15 min raffle drawing marks as they are present.</li> <li>d. Deadline for art submissions are tomorrow. Joe is working with Carla to coordinate this aspect. No other update.</li> <li>e. Email reminder to constituents on Monday, to also bring ID to get into the Library. Joe will check with Ann about having the south doors open during the event.</li> <li>f. Yadéeh will bring 3 A-frames (1 for check-in QR and 2 for staff as artists – guide to and at Library)</li> </ol> </li> </ol>
	<b>New Business</b>	<ol style="list-style-type: none"> <li>1. Jim Davis Debrief (Yadéeh &amp; Amie)</li> <li>2. Jim Davis 2025 – select Date &amp; Location <ol style="list-style-type: none"> <li>a. Proposed as Tuesday, April 15 from 3 – 5 pm (right after the General Business Meeting) or the following week – Wednesday, April 23 from 4 – 6 pm</li> </ol> </li> <li>3. Chair/Co-Chair and committee membership (Yadéeh) <ol style="list-style-type: none"> <li>a. Committee meeting times for the next year</li> </ol> </li> <li>4. <i>Update.</i> Move Gerald May (Amy H.)</li> <li>5. 2<sup>nd</sup> Quarter PAWS (Yadéeh)</li> <li>6. PAWS Lobo gift cards funding request – to be submitted in July (<a href="#">2024 Lobo Cash Cards funding-request form.pdf</a>)</li> </ol> <p><u>Future items through special working sessions</u></p> <ol style="list-style-type: none"> <li>1. Master budget review (Yadéeh)</li> </ol>	<ol style="list-style-type: none"> <li>1. Amie and Amy will finalize the formal de-brief. <ol style="list-style-type: none"> <li>a. Highlight the awards themselves being a great opportunity to network to encourage additional participation.</li> </ol> </li> <li>2. Proposed to extend the business meeting into the reception period. Have the April meeting end slightly early and have the award ceremony at the close of the hybrid business meeting, with the reception in the same room or an adjacent room. <ol style="list-style-type: none"> <li>a. Helps reduce costs if in sync with the in-person meeting.</li> <li>b. Amy will check to ensure it works out well.</li> <li>c. Location proposed options are: <ol style="list-style-type: none"> <li>i. Parish Jackson Center (may be free, could also do non UNM Foods option)</li> <li>ii. The PIT (but food is more expensive)</li> <li>iii. Lobo A/B with 1 room for meeting and open to adjacent room for food.</li> </ol> </li> </ol> </li> </ol>

		<p>a. <a href="#">R&amp;RTimeline&amp;SOP.xlsx</a></p> <p>b. Once determined how to approach Staff Appreciation events</p>	<p>d. Parking is something to consider.</p> <p>e. Consider March for event instead because of when quarterly meetings are.</p> <p>i. Theme – Spring. Have veggie forward snacks and plant or seed exchange at the business meeting to increase in-person participation.</p> <p>ii. Committee moved this to March.</p> <p>3. Reminder to consider.</p> <p>4. Amy spoke with Alicia (her supervisor) and recommended that because it's a presidential award and we need to coordinate with the President's office, especially because June/July is hard because of administrative vacations. Amy emailed Mitch at the President office to get President Stokes' thoughts on that.</p> <p>5. Currently 9 nominations</p> <p>6. Review for discussion at the next meeting.</p> <p><u>Future items</u></p> <p>1. Address after the luncheon</p> <p>2. Jim Davis nomination form doesn't need to be reworked. So award re-structuring is complete!</p>
8.	<b>Announcements &amp; Check-ins</b>	As time permits.	
9.	<b>Upcoming Events</b>	<p><i>Listed in chronological order:</i></p> <ul style="list-style-type: none"> <li>• 2023 - 2024 Staff Appreciation event planning (on-going)</li> <li>• Jim Davis 2024 (Call March, April Ceremony)</li> <li>• Staff Appreciation Events (May 2024?)</li> <li>• 2<sup>nd</sup> Quarter PAWS (May 2024)</li> <li>• Gerald May Award (Call early-May through early-June; July Ceremony)</li> <li>• 3<sup>rd</sup> Quarter PAWS (August 2024)</li> <li>• Outstanding Supervisor Award (Call August 2024, October Ceremony)</li> <li>• 4<sup>th</sup> Quarter PAWS (November 2024)</li> <li>• 1<sup>st</sup> Quarter PAWS (Feb 2025)</li> </ul>	
10.	<b>Adjournment</b>	Next meeting June 13, 2024 9:30 – 10:30 am @ Zoom	10:29 am

