



STAFF
COUNCIL

Staff Council Standing Committee Minutes – Rewards & Recognitions

Meeting Date and Place: January 11, 2024, **9:45** – 10:30 am @ Zoom

Members Present: Jennifer Payne, Amie Ortiz, Yadeeh Sawyer, Jennifer Kavka, Bonnie Minkus-Holmes

Excused Absent: Ivan Olay

Ex-Officio: Grace Faustino, Joe Lane

Members Absent: Andrea Quijada, Candy Romero

Guests Present:

Minutes Submitted by: Yadéeh and Amie

	Subject	Item	Notes
1.	Meeting to Order		9:48am
2.	Indigenous Peoples' Land and Territory Acknowledgement	<p><i>Reciting a land acknowledgment is a traditional custom dating back centuries for many Native communities and nations. For non-Indigenous communities, land acknowledgment is a powerful way of showing respect and honoring the Indigenous Peoples of the land on which we work and live. Acknowledgment is a simple way of resisting the erasure of Indigenous histories and working towards honoring and inviting the truth.</i></p> <p>Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.</p>	
3.	Approval of Agenda	<p>Approval of January meeting agenda</p> <p>(1) January 2024 Rewards & Recognitions Minutes.docx</p>	approved
4.	Approval of Previous Meeting Minutes	<p>Approval of December meeting minutes</p> <p>(12) December 2023 Rewards & Recognitions Minutes.docx</p>	approved
5.	Guest speakers		

6.	Unfinished Business	<ol style="list-style-type: none"> 1. <i>Update.</i> 4th Quarter PAWS (Yadéeh) 2. <i>Update.</i> Staff Appreciation Events (Yadéeh) 3. <i>Update.</i> Evaluate award cycle and where each award lives (Amy H.) 4. <i>Update:</i> 2024 Outstanding Supervisor (Yadeeh) - request sent to Amy for SUB reservation, speakers and leadership invites. 	<ol style="list-style-type: none"> 1. Two awardees. Both have been notified, plaques requested. Once ready, Jennifer T. will assemble and deliver baskets. 2. Planning in continuing. We are trying to have a variety throughout the year for all campuses to feel included. The May/June event will be off-site on a weekend, and we plan to have a fall event on Johnson field, as it best suits what we have planned. But, we are also working on ways to include all campuses and working locations through smaller recognitions. The discussion will continue in our next sub-committee planning meeting (Jan 12, 1:30 – 2:30 PM) <p>(Yadeeh send note about Qualtrics to committee)</p> <ol style="list-style-type: none"> 3. Hold for next meeting 4. Update provided.
	New Business	<ol style="list-style-type: none"> 1. Burrito Breakfast – debrief (Amy) 2. Jim Davis 2024 Award <ol style="list-style-type: none"> a. Review funding request (sc-events-and-funding-request-form JimDavis 2024.pdf). <i>NOTES: We previously estimated \$700, but adding estimated catering costs (we can always go with cheaper options), and also gift cards for nominees (which we haven't done before, so we can discuss), it comes out to \$1095.</i> b. (space previously reserved) c. Nominations open March 1 – 14. d. Invite Grace (SC President) to speak 3. 1st Quarter PAWS (Yadeeh) <ol style="list-style-type: none"> a. Call out for Feb (1 – 28) 4. Gerald May 2024 Award <ol style="list-style-type: none"> a. Date/time for ceremony (usually final Thursday before the end of the semester [Finals Week], 3 – 4 PM) <ol style="list-style-type: none"> i. Reserve space ii. Invite speakers (review) <ol style="list-style-type: none"> 1. SC President to welcome 	<ol style="list-style-type: none"> 1. From Grace: About 600 people. Feedback from attendees is to have a non-pork based meat option (e.g. beef). Would be nice to have music and pull-up signage, too. Breakfast burrito event things to consider for next year: People taking multiple burritos, making your own burritos had people making HUGE burritos, people complaining about location and inability to get over there, etc. We did not run out of food, 1200 seems to be a great number. Kosher/Halal options for meat were requested. Some folks had concerns about privacy at the HR tables. Discuss with HR to see if they could have space for 1:1. Music? Possibly a bluetooth speaker to take to events. Add a raffle for a meal plan or parking permit to get folks to come. Volunteer coordination – Ivan has volunteered to help. Have a volunteer coordinator be part of each event. 2. Present funding request at the General Business Meeting (it was approved) 3. Yadéeh will get the form ready and ask Amy to promote the call, as well as send to the council to solicit nominations from constituents. 4. Reach out to ISS to invite to the ceremony. Teresa C. or the new Director of ISS – Shawna Wolfe <ol style="list-style-type: none"> a. Approved December 13, 2024 from 3 – 4 PM. <ol style="list-style-type: none"> i. Yadéeh will request the SUB Ballroom to be reserved

		<ol style="list-style-type: none"> 2. UNM President present awards 3. UNM Provost to close out 4. R&R Chair for final words <p><u>Future items through special working sessions</u></p> <ol style="list-style-type: none"> 1. Master budget review (Yadéeh) <ol style="list-style-type: none"> a. R&RTimeline&SOP.xlsx b. Once determined how to approach Staff Appreciation events 2. Award re-structuring: (Award Restructuring_Fa2022.docx) <ol style="list-style-type: none"> a. Jim Davis (Yadéeh) 	<ol style="list-style-type: none"> ii. Yadéeh will request Amy to invite the speakers
8.	Announcements & Check-ins	As time permits.	
9.	Upcoming Events	<p><i>Listed in chronological order:</i></p> <ul style="list-style-type: none"> • 2023 - 2024 Staff Appreciation event planning (on-going) • 1st Quarter PAWS (Feb 2024) • Jim Davis 2024 (Call March, April Ceremony) • Staff Appreciation Events (May 2024?) • 2nd Quarter PAWS (May 2024) • Outstanding Supervisor Award (Call August 2024, October Ceremony) • 3rd Quarter PAWS (August 2024) • 4th Quarter PAWS (November 2024) • Gerald May Award (Call early-Oct through early-Nov; December Ceremony) 	
10.	Adjournment	Next meeting February 8, 2024 9:30 – 10:30 am @ Zoom	