



STAFF
COUNCIL

Staff Council Standing Committee Minutes – Rewards & Recognitions

Meeting Date and Place: August 14, 2024, 2 – 3 pm @ Zoom

Members Present: Yadéeh Sawyer, Grace Faustino, Joseph Lane, Andrea Quijada, Jennifer Kavka, Amanda Ortiz, Jennifer Chamberlin Payne

Excused Absent: Candi Romero

Ex-Officio:



Members Absent: Bonnie Minkus-Holmes

Guests Present:

Minutes Submitted by: Grace Faustino

	Subject	Item	Notes
1.	Meeting to Order		2:05 pm
2.	Indigenous Peoples' Land and Territory Acknowledgment	<p><i>Reciting a land acknowledgment is a traditional custom dating back centuries for many Native communities and nations. For non-Indigenous communities, land acknowledgment is a powerful way of showing respect and honoring the Indigenous Peoples of the land on which we work and live. Acknowledgment is a simple way of resisting the erasure of Indigenous histories and working towards honoring and inviting the truth.</i></p> <p>Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.</p>	

3.	Approval of Agenda	Approval of August meeting agenda (8) August 2024 Rewards & Recognitions Minutes.docx	<p>Discussion: The meeting started with a reference to the previous Rewards & Recognitions meeting minutes. Amanda R Ortiz mentioned she was unable to access the minutes document and had already requested access via her email, arortiz@salud.unm.edu.</p> <ul style="list-style-type: none"> • Action Item: Yadeeh Sawyer to resend the access link for the minutes document to Amanda R Ortiz and ensure all members have access. <p>Discussion: Andrea and Amanda R Ortiz indicated they would need to leave the meeting by 2:30 PM due to other commitments.</p> <ul style="list-style-type: none"> • Action Item: Yadeeh Sawyer to prioritize agenda items requiring their input before they leave.
4.	Approval of Previous Meeting Minutes	Approval of July meeting minutes (7) July 2024 Rewards & Recognitions Minutes.docx	approved
5.	Guest speakers		
6.	Unfinished Business		
	New Business	<ol style="list-style-type: none"> 1. PAWS <ol style="list-style-type: none"> a. Update on nominations and status (Bonnie) b. Nomination process (Jennifer C-P) 2. 2024 Outstanding Supervisor Award (OSA; Yadéeh) <ol style="list-style-type: none"> a. 2024 Budget: \$3,932.67 (OSA Event and Funding Request 2024.pdf) b. Date is set for October 16, 2024 from 2 – 3 PM. 	<ol style="list-style-type: none"> 1. Discussion: PAWS (People Appreciate Wonderful Staff) program, which aims to recognize and appreciate staff members for their exceptional work. The program received positive feedback from Amanda Ortiz and Andrea, who both reacted with enthusiasm. <ul style="list-style-type: none"> • Action Item: Jennifer K. to prepare a detailed proposal for the PAWS program, including potential nominees and a timeline

		<ul style="list-style-type: none"> i. Push to Oct 18 to avoid UNM leadership prior commitment? c. SUB Ballroom C reserved d. Volunteer to lead this award process <p>3. 2024 Gerald W May Award (GWM; Yadéeh)</p> <ul style="list-style-type: none"> a. Volunteer to lead this award process <p>4. Staff Appreciation events for FY 24-25</p> <ul style="list-style-type: none"> a.  <u>2024-2025 Budget Request for Rewards and Recognition.docx</u> <i>What's the next step in making this budget request a reality in funding?</i> b. Summary results of the committee survey  <u>CommitteeRankedEvents - FY24-25.docx</u> c. Shared via email from Yadéeh on 7/22/24: Based on this, the Tethered Balloon Rides, which would be our most pressing regarding timing, is 3rd. That means, given our budget, we won't do it unless we get additional funding. This may be something we thus push to implementing in FY 25-26, depending on how fast things move. At our next meeting let's discuss then what we want the top 2 rated events to look like and go from there. We can also discuss the other options and comments from the survey. 	<p>for implementation, to be discussed in the next meeting.</p> <p>2. Discussion: Yadeeh Sawyer shared the OSA Event and Funding Request document with the group. This document outlines the needs for organizing and funding upcoming events, particularly related to student activities.</p> <ul style="list-style-type: none"> • Action Item: All members to review the OSA Event and Funding Request document and provide their feedback to Yadeeh Sawyer before the next meeting. Decisions on funding allocations will be made after all the feedback is reviewed. <p>3. Discussion: The committee discussed the 2024 Gerald W. May Award, focusing on the nomination process and criteria for this year. It was noted that the award aims to recognize outstanding contributions by staff members who have demonstrated exceptional dedication and service. The importance of clear communication about the nomination process and ensuring that all eligible staff members are aware of the opportunity was emphasized.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Yadeeh Sawyer to send out a reminder email to all departments highlighting the nomination criteria and deadline for the 2024 Gerald W. May Award. • Amanda R Ortiz to coordinate with the communications team to create and distribute promotional materials, ensuring broad awareness and participation in the nomination process.
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- **Amanda R Ortiz** to gather more details about the availability and reservation process for the Domenici Center and report back at the next meeting.
- **Joseph Lane** to oversee the compilation of nominations and prepare them for the review committee by the next meeting.

4. Discussion: Staff Appreciation Events for FY 24-25

The committee discussed plans for staff appreciation events for the fiscal year 2024-2025. This included a review of the ranked events based on the CommitteeRankedEvents - FY24-25.docx document shared by Yadeeh Sawyer on 7/22/24. It was noted that the Tethered Balloon Rides, ranked third, may need to be postponed to FY 25-26 unless additional funding is secured.

- **Action Item:** Yadeeh Sawyer to lead a discussion in the next meeting about the top two rated events, their implementation, and whether to explore alternative funding sources for additional events like the Tethered Balloon Rides.

2024-2025 Budget Request for Rewards and Recognition

Discussion: The committee reviewed the 2024-2025 Budget Request for Rewards and Recognition document. The conversation then shifted to strategizing the next steps in making this budget request a reality.

			<ul style="list-style-type: none"> • Action Item: Yadeeh Sawyer to draft a plan outlining key stakeholders to approach and potential sources of funding. <p>Discussion: Summary of Committee Survey Results</p> <p>The survey results were summarized, with a particular focus on the ranked events and the feedback received from committee members. The feedback indicated a strong preference for two specific events, which will be prioritized.</p> <ul style="list-style-type: none"> • Action Item: All members to review the survey feedback and consider how the events could be refined based on the comments received. This will be discussed further in the next meeting.
8.	Announcements & Check-ins	As time permits.	Request Amy add Amanda Ortiz to the SharePoint group (arortiz@salud.unm.edu)
9.	Upcoming Events	<p><i>Listed in chronological order:</i></p> <ul style="list-style-type: none"> • 2024 - 2025 Staff Appreciation event planning (on-going) • 3rd Quarter PAWS (August 2024) • Outstanding Supervisor Award (Call August 2024, October Ceremony) • Staff Appreciation Events (Sept 2024 - TBD) • 4th Quarter PAWS (November 2024) • Gerald May Award (Call late September through late October; December Ceremony) • 1st Quarter PAWS (Feb 2025) • Jim Davis 2025 (Call Feb, March Ceremony) • 2nd Quarter PAWS (May 2024) 	

10.	Adjournment	Next meeting Wednesday, September 11, 2024. 2 - 3 PM @ Zoom	2:56 pm
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