



# Staff Council Standing Committee Minutes

**Committee Name:** Rewards and Recognition committee.

**Meeting Date and Place:** February 10, 2022 @ via Zoom

**Members Present:** Courtney Padilla ,Grace Faustino, Jennifer Trujillo, Lorena Blanco-Silva, Mark Reynolds, Tom Luna, Yadéeh Sawyer

**Excused Absent:**

**Ex-Oficio:** Joe Lane, Amy Hawkins

**Members Absent:**

**Guests Present:**

**Minutes Submitted by:** Grace Faustino

	Subject	Item	Notes
1.	Meeting to Order		Time: 2:03
2.	Indigenous Peoples' Land and Territory Acknowledgement	Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.	
3.	Approval of Agenda		Approved as it stands through Unanimous consent.
4.	Approval of Previous Meeting Minutes		Approved as it stands through Unanimous consent.
5.	Unfinished Business	<ol style="list-style-type: none"> <li>1. RandR Budget Overview – Staff Council Treasurer – Jennfer Kavka</li> <li>2. Review of Work Breakdown Structure – As time permits – RandR Chair</li> </ol>	<ol style="list-style-type: none"> <li>1. From Amy Hawkins – current surplus in the Staff Appreciation Account. Approximately \$31k annually is contributed. Due to low expenditures the previous year, by the end of the current fiscal year, there will be more than \$50k. Pre-COVID, the funds are on Staff Appreciation luncheon and week. Suggestions – grab-and-go food, swag give aways, etc similar to Alumni relations at Homecoming. Prior years had week-long events.</li> <li>2. <b>MOVED TO NEXT MONTH.</b> Will include which events need support and leads.</li> </ol>

<p>6.</p>	<p><b>New Business</b></p>	<ol style="list-style-type: none"> <li>1. Review RandR Project tasks Tracker <a href="https://unmm.sharepoint.com/:t/sc/rr/FLsqoYg-1Mxliq8gTn_7-msB5x16ApOCW4zPLeALyzEYJg?e=RSbIRG">https://unmm.sharepoint.com/:t/sc/rr/FLsqoYg-1Mxliq8gTn_7-msB5x16ApOCW4zPLeALyzEYJg?e=RSbIRG</a></li> <li>2. PAWS (People Appreciate Wonderful Staff) Finalist – RandR Chair - Grace</li> <li>3. Staff Appreciation Week - Staff Council Administrator – Amy Hawkin.</li> <li>4. Big Brother Big Sister Proposal for Staff Council Brownbag Proposal. (Mark)</li> </ol>	<ol style="list-style-type: none"> <li>1. Each committee member should confirm access.</li> <li>2. Deadline to submit scores is Feb 11, please submit if you have not done so.</li> <li>3. Amy proposed to split up the events, rather than a pre-COVID single event. Could do 2 days (out of the week) that includes hand-outs of grab and go burritos and coffee with t-shirts, and another day a lunchtime grab-and-go. If going the route of a main campus and a North campus option, keep volunteers in mind. Previously North Campus has also done their own with moneys provided by Staff council. Tours at the UNM Museums or other campus locations. An outdoor BBQ. Working with the BioPark for tickets at a discounted rate (code or individual tickets). Discount for isotopes (Lorena has a contact) or NM United – potentially include the group area. Lunchtime music by the Duck Pond or North Campus, along with the grab-and-go meal or as an independent event. Amy is not aware of a separate committee for the Staff Appreciation events, it was only for the 30<sup>th</sup> anniversary with a specific charge. Joe used Sign-Up Genius for volunteer needs. UNM now has qualtrics. <b>NEXT STEPS:</b> Amy will reach out to UNM Foods for food option suggestions with ideas and quotes, and quantity. Amy a quote for shirts. Amy will see if her contact is still with NM United to ask about discount options. Lorena ask about the Isotopes option and what they are willing to offer. Courtney will reach out to a contact for BioPark discount options. Grace will lead an agenda item at the next Business Meeting to come up with tag-lines for the shirts. Courtney will bring in the Communication and Marketing committee for Branding assistance. (Note – the Copy Center may have good resources for printing needs). Committee – decide on the date(s) - suggested after commencement before summer session (Week of May 16). Grace will invite Christine Heinemier to coordinate with HSC for this event. Amy will look at past notes to find information on event succession.</li> <li>4. Suggested a Lunch and Learn for BBBS as an info session for all Staff Council. <b>NEXT STEPS:</b> Mark will reach out to see when fits the schedule for a March (tentative 17<sup>th</sup>) presentation with a flyer template to pass by C&amp;M committee.</li> </ol>
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7.	<b>Announcements</b>		
8.	<b>Adjournment</b>	Next meeting <b>March 10</b> , from <b>2pm</b> @ Zoom	Meeting adjourned at 2:50 pm.