

Staff Council Standing Committee Minutes



Committee Name: HSCS Committee (Health Sciences Center Staff Committee)
Meeting Date and Place: 1/08/15 at 11:00 a.m., Domenici West B114
Members Present: Josh Clifford, Sandra Bowman, Megan Speck, Jodi Perry, Dina Estrada
Members Excused: Danelle Callan, Joni Roberts, Beth Walker, LaNika Staton, Annie Hooten, Ignacio Ortiz, Stella Ramos, Carla Sakiestewa
Members Absent: Charlotte Jaramillo, Katherine Turner, Chelsea Beth Walker
Guests Present:
Minutes Taken By: Megan Speck

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 1/08/15 Agenda. Megan took notes. Josh volunteered to take notes in February	
2	Approve Minutes	Approved Minutes from 12/04/14 meeting.	
3	Report from HSC Wellness Champions Meeting	Wellness Champions update: Sandra <ul style="list-style-type: none"> • Meeting Next Week, will report on updates at next month's meeting 	
4	Report from the SC Events Committee	SC Events Committee update: LaNika or Dina <ul style="list-style-type: none"> • Meeting tomorrow, will report on updates at next month's meeting 	
5	HSCSC Monthly Newsletter	Review the new newsletter format that went out on Monday and see if we have any changes, comments or suggestions. <ul style="list-style-type: none"> • Put N. Campus info at top • Focus on new information (not repeat anything from the HSC News Announcements) • Like the succinct format • Continue including the wellness classes • 	Jodi: Meet with Danelle to review format
6	2015 Events	<ul style="list-style-type: none"> - We need to submit our funding requests to the Executive Committee for Olo Yogurt Event and LOBORrito breakfast. Status update on them. - We need to submit our event help requests to the SC Events Committee ASAP for 2015 help. Review Event requests: Book Exchange, Ice Cream Social, LOBORrito breakfast, Olo yogurt event, North Campus Safety Walk. 	- Jodi: Josh and Megan access to N drive - Jodi: Event Help Request Form - Help Forms to Complete: <ul style="list-style-type: none"> • Josh: Book Exchange • Dina: Olo Yogurt • Megan: Safety Walk • Sandra: Loborrito breakfast • Stella: Ice Cream Social
7	SC 25th Anniversary	What ideas do we have for next year's 25 th anniversary? <ul style="list-style-type: none"> • No ideas as of right now. 	
8	New Business	<ul style="list-style-type: none"> • 2015 Committee Strategic Plan ideas: <ul style="list-style-type: none"> ➢ There's going to be a HSC bullying task force in 2015, we want to have a committee member on the task force. When the task force is formed we will make contact with them. ➢ 2015 idea: work with central HR to see if incentives for good evaluations could be implemented. Discussion followed. ➢ 2015 idea: review the responses from the staff survey and SC focus groups. Discussion followed. 	
9	Constituent Comments	Does anyone have any constituent comments? <ul style="list-style-type: none"> • Staff as Students represented on North Campus • Public Transportation sticker on N. Campus in August 	
10	SC Committee Communication	Meeting Re-cap Standing Item: <ul style="list-style-type: none"> • Do we need to communicate any events or activities to the SC Communication and Marketing committee or the Events committee? Create flyers for us or advertise for us? 	

		<ul style="list-style-type: none"> • Need to complete event help forms. Possible help with newsletter at a later date 	
11	Meeting Wrap Up	Review who is assigned to each task.	
12	Next Meeting	The next meeting will be February 5th, 2015 at 11:00am in Domenici West 3110.	Meeting adjourned 12:00pm

HSC Staff Councilor Committee Roster

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