



# Staff Council Standing Committee Minutes

**Committee Name:** Executive

**Meeting Date and Place:** June 10, 2024, 11:00 AM – 12:30PM; Teams

**Members Present:** Grace Faustino, Siera Cushing, Carla Sakiestewa, Ivan Olay, Amie Ortiz, Amy Hawkins, Frankie McQuerry, Damion Terrell

**Excused Absent:** Bonnie Minkus Holmes, Frankie Flores

**Members Absent:**

**Guests Present:** Joe Lane and Fiona Pellegrini

**Minutes Submitted by:** Amy Hawkins

	Subject	Item	Notes
1.	Call to Order		11:02
2.	Approval of Agenda		Approved.
3.	Approval of Previous Meeting Minutes	5.10.24; 6.3.24	Approved.
4.	Indigenous Peoples' <a href="#">Land and Territory Acknowledgement</a>	<i>Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico – Pueblo, Navajo, and Apache since time immemorial – have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationships to indigenous peoples. We gratefully recognize our history.</i>	
5.	New Business	1. Roundtable: <ul style="list-style-type: none"> <li>• Introduction to Staff Council Office Assistant Fiona Pellegrini – Amy</li> <li>• June Business Meeting Agenda; approved with amendments.</li> <li>• Funding &amp; Event Requests – Joe               <ul style="list-style-type: none"> <li>i. Lunch &amp; Learn Generations at Work. Approved.</li> <li>ii. APS School Supply: Approved.</li> </ul> </li> <li>• CNM Tuition Remission update – Bonnie &amp; Grace move to next week</li> <li>• HR Engagement Survey and Action Planning Follow Up and update – an approach to following up with Kevin about</li> </ul>	

how to follow up with departments and will have a conversation internally and will discuss more later. The main concern are those departments who are doing nothing with the information they receive from the survey.

- Capital Planning / Drone footage update – Grace. We are waiting for an index to be created and Grace will present the dashboard to Exec next meeting. Carla updated the committee about the meeting held last week with multiple departments who will be working on the project.
- Communications with Spanish speaking staff – Ivan. Discussed ideas about translating any marketing materials we have into Spanish and poll SC to see how many speak Spanish and can help with this effort. Carla will follow up with a contact who champions this effort on North campus.
- Ideas: headshots; t-shirts; name tags; banner; At SC events exec to wear T-shirts and name tags. Discussion on how to engage staff and incorporating these ideas to make SC reps more visible. Headshots: UCAM has signups, with an added cost, for head shots we might could coordinate. HSC Marketing will do free headshots for staff on North Campus; remind councilors to list their pronouns when updating their photos; and have a procedure for new councils. HSC free headshot signup: <https://hsc.unm.edu/about/marketing-communications/photography-request.html>

T-shirts will require a funding request and we will need a plan to distribute, sizing, definition of who they are for, and if this is a one-time thing or we have them for new councilors at elections or for volunteers. Amie is looking at a cost saving idea through a friend. Lanyards, a discount coupon from UNM Bookstore, and hats (ball caps and bucket hats) were alternative ideas. Next steps to look into costs.

2. President's Report: Discussed an alternative date for the Executive Retreat. Will keep it for July 19<sup>th</sup>.
3. Speaker's Report: Committee and councilor consultation. Speaker Ortiz shared screen of the current volunteers for SC committees and went over what might be different at the Tuesday meeting. Strategic Planning will be dissolved and

		<p>later moved to an ad-hoc committee. Ortiz then consulted on appointing <b>several staff</b> to vacant Grade positions. Ortiz is also working on a smartsheet dashboard for committee and councilor rosters.</p> <ol style="list-style-type: none"> <li>4. Treasurer's Report: Treasurer Sakiestewa will pull the end of year and will report back once meeting with Amy and Texanna; will review the added costs of quarterly meetings; and would like to present an easily understandable report.</li> <li>5. At Large Reports. Precinct and Grade reps are working on meeting with each other and their groups.</li> </ol>	
	<b>Announcements</b>	Next scheduled meeting: 6.24.24	
	<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. HR Engagement Survey follow up</li> <li>2. Drone Project. Once there is an index, Amy can sign the PO. Funds are not available until July 1.</li> <li>3. Westside to UNM direct line rapid ride (used to have this but stopped during the pandemic)</li> <li>4. What can we do to help staff with food insecurity? Perhaps working with UNM Food and new catering company.</li> </ol>	
	<b>Adjournment</b>		12:17PM