



# Staff Council Standing Committee Minutes

**Committee Name:** Executive

**Meeting Date and Place:** July 30, 2021

**Members Present:** Scott Sanchez, Amie Ortiz, Tracy Wenzl, Sierra Cushing, Grace Faustino, Jennifer Kavka, Joe Lane, Carla Sakiestewa; Nancy Shane

**Members Excused:**

**Members Absent:**

**Guests Present:**

**Minutes submitted by:** Amy Hawkins

	Subject	Notes	Follow-Up
1	Approve Agenda	11:02; Agenda was approved as amended.	
2	Land Acknowledgement	The Land Acknowledgement was read by Amy Hawkins.	
3	Approve Minutes	Minutes from 7/09 approved as amended.	
4	Administrative Items	<ul style="list-style-type: none"> <li>a. Amy asked for feedback regarding the DISC assessment and Exec discussed the outcomes.</li> <li>b. Event &amp; Funding Request: Fall Staff as Students. Approved with addition of catering breakdown and suggestion to have a back up plan if in-person events are canceled.</li> <li>c. Event Debrief: Staff Success Days: Amy gathered feedback from Exec.</li> <li>d. Event Request: G14 Councilor Chat. Approved.</li> <li>e. Nuts &amp; Bolts suggestion for August meeting: Ethics Committee could present on the ethics code/councilor etiquette rules in the Councilor Handbook</li> </ul>	<ul style="list-style-type: none"> <li>a. Schedule annually for Exec</li> <li>b. Follow-up with Nate &amp; with Exec</li> <li>c. Send form with feedback to Chairs</li> <li>d. Follow-up with G14 Councilors</li> <li>e. Follow-up with Ethics Chair</li> </ul>
5	Roundtable	<ul style="list-style-type: none"> <li>a. Tracy spoke to Exec about a possible resolution regarding a vaccine mandate, and the mask mandate that came out 7/29; and shared feedback that she's received from staff regarding HSC vaccine incentives.</li> <li>b. Nancy updated Exec on upcoming feedback and plans for Strategic Planning Committee and asked Exec to look at how Exec has contributed to Strategic Plan so far.</li> <li>c. Tracy introduced the need of standing rules for electronic meetings regarding attendance and voting.</li> <li>d. Nancy updated Exec on Mentoring program and will send out updated information sheet via email.</li> </ul>	<ul style="list-style-type: none"> <li>a. Tracy will start a first draft and send out through email..</li> <li>b. Please follow-up with Nancy via email by Tuesday</li> <li>c. Follow-up at next week's Exec</li> <li>d. N/A</li> </ul>
6	President's Report	Sanchez briefly updated Exec on university-wide committees, and on meetings with Dorothy Anderson (HR), Theresa Constantinidis, and Provost Holloway.	Scott will follow up with anything additional via email
7	President-Elect's Report	<p>Ortiz followed up with Exec's request to the IT Committee to look into the feasibility of hybrid meetings, and that IT does not recommend switching to hybrid meetings.</p> <p>A request was made for IT to look into providing councilors needing equipment, such as microphones, to be able to communicate effectively during business meetings.</p>	

8	Speaker's Reort	Wenzl consulted with Exec on sending an emailed warning regarding unexcused absences.	
	Next Meeting	August 6, 2021, 11 a.m.	Meeting adjourned 12:00 p.m.