



## Staff Council Standing Committee Minutes: Executive

**Date and Place:** 02/12/20, University Club

**Members Present:** Rob Burford, Ryan Gregg, Angie Beauchamp, Armando Bustamante, Nancy Shane, Arcie Chapa, Mary Clark, Brian Vineyard

**Members Excused:** Autumn Collins

**Minutes submitted by:** Amy Hawkins

1. Agenda Approved with additions: 10:39AM
2. Approve Minutes: 02/05/20 Approved.
3. Administrative Officer's Report
  - a. Ethics Committee Survey-clean up and send to ethics (Amy forwarded on the following to the Ethics committee on 2/13)
    - i. It's called a survey – it's a form & reporting tool. Calling it "Reporting Tool" or something similar is recommended.
    - ii. First Question should have the term primary before affiliation, since many people have more than one affiliation.
    - iii. Under: Relation to Staff Councilor
      1. "staff" needs capitalization: "Is your concern related to a violation of the Staff Council Code of Ethics by a current UNM **staff** Councilor or Staff Council Committee Member?"
      2. If you answer yes, you are asked basically the same question and is redundant. It is not clear that the first is addressing the *person* and the second is addressing the *behavior*
    - iv. There was a question of tone, as if we were inviting and wanting people to fill this out
    - v. Would like to see what the full process would be once this form was submitted; *Brian: that Ignacio is working on a workflow document about what happens after one of these is received*
    - vi. Again, the question of a potential Bylaw change was brought up, and therefore this would need to be presented to the full council for vote
    - vii. There needs to be a link to the UNM compliance website instead of / in addition to Staff council code of ethics
    - viii. Discussion about having an anonymous option; *Brian: Committee discussed this and didn't agree that anonymous would be a good option;*

*How do you follow-up, and how do you prevent someone with a grudge from sending in something that's not valid*

- ix. If we go through with this – it should be through Opinio with the notice of reports going to the ethics committee listserv
  - x. Rob volunteered to meet with ethics to go over the different options
  - xi. School of medicine just instituted a similar form: from the learning environment office
  - xii. How are we aligning with UNM standards?
- b. Karin Retskin update
    - i. 5 out of 6 have been awarded – the sixth had not enrolled in Spring semester which made her ineligible for the scholarship; we have an alternate (3 alternates pulled at the same time as original awardees) already submitted
4. Roundtable
- a. Rob: ACAC Conference: the 4 hours was approved by the President to volunteer for the conference. Info will be sent to me for an appreciation event
  - b. Mary: Opportunity Scholarship discussion
  - c. Armando: Diversity, Equity, and Inclusion's first meeting is today at 1pm
  - d. Mary: Gov. Relations postcard event happening right now
5. President's Report
- a. Election updates and discussion
  - b. Policy office hire is moving forward: 5 candidates recommend 2 for a second interview; goal is to start in March
  - c. Gateway forums update and discussion
    - i. Ryan has requested a one-on-one answer session with the President for Staff Council, ASUMN, and Faculty Senate so leaders can better triage questions when the survey goes out
  - d. BLT update
6. President Elect's Report
7. Speaker's Report
8. Treasurer's Report
9. Adjourn – 11: 45