



Staff Council Standing Committee Minutes: Executive

Date and Place: 08/12/20, Zoom

Members Present: Nancy Shane, Tracy Wenzl, Angie Beauchamp, Armando Bustamante, Texanna Martin, Brian Vineyard, Scott Sanchez

Members Excused: Amy Hawkins, Grace Faustino, Ryan Gregg

Minutes submitted by: Scott Sanchez/Amy Hawkins

1. Approve Agenda 11:04
2. Approve Minutes from 7/29/20. Approved as amended.
3. Roundtable
 - a. Past President's Role (Postponed until next Exec Meeting on 8/26/20)
 - b. Exec Retreat with OMBUDS (We briefly discussed as noted and delayed deciding)
 - i. President Shane gave a brief explanation of the process for the OMBUDS
 1. Communications Workshop
 2. 1:1s for each person
 3. Follow up
 - a. Retreat and what will be involved in response to a question from Treasurer Beauchamp.
 - c. Rules and Elections met 8/11/20 –question from Councilor Vineyard was whether or not we bring it up on Wednesday. Speaker Wenzl suggested that it be sent ahead of the meeting so that people have a chance to read it before the notice is given in Councilor Comments. Speaker Wenzl said it should be brought up under New Business.
4. President's Report
 - a. Operations Committee—interim report regarding communication regarding how the University deals with visitors—incl. contractors, vendors, & others. Scope expanded to include daily screening, possible exposure, and confirmed positives. The clearest story is on the first issue – no daily screening for visitors. Not for HSC, might be considered HIPAA violation. However, the language in several documents are confusing. Gets murkier on other 2 topics. President Shane submitted her report; meeting canceled, and nothing has been shared. Still a lack of clarity about what people like contractors do if they have a possible exposure to COVID and what does the University do in cases where a contractor gets a positive test result.
 - i. Lack of clarity in terms of language is an issue. This report has not been distributed widely. It has not been stated clearly that UNM Should be screening visitors but leaves it up to the contractor employees to do that.

- ii. Councilor Beauchamp (Treasurer) sought to clarify that some people who volunteer on campus may not be getting the emails.
 - iii. President Shane also brought up the possibility that people who are coming for interviews may not be getting screened either based on this. Or at least that there is not clear guidance requiring it.
 - b. International staff—The Staff member who originally brought up the issues and the Staff member who works in GEO have been contacted about the proposed international staff meet and greet and the listserv. We haven't heard back.
 - i. Councilor Bustamante said we probably wouldn't hear back for a bit due to workload at the start of the semester.
 - ii. President Shane said that was to be expected, and it was generally agreed that we should not move on starting an event since everyone is so busy.
 - iii. Councilor Martin proposed giving the staff members about a month before trying to set something up to give staff time to be ready for this. Shared concerns about the proposed idea and said we may want to tread lightly regarding the establishment of a listserv like this.
 - c. Retirement package (Provost's Office) – We haven't seen anything official or had any meetings with folks since it was originally brought up.
 - i. Councilor Martin said that she hasn't heard anything but brought up that most people are focused on budgets before deadline on Friday 8/14.
 - d. Student mentorship? What are the next steps?
 - i. It was proposed that we reach out to PNMGC to see about best practices
 - ii. Would this be an Ad-Hoc Committee?
 - 1. Councilor Beauchamp (Treasurer) said she would follow up with "Brynn" and find out more in the coming weeks.
 - e. Upcoming meetings before next Exec -Meeting on Aug 13 w Finnie Coleman, Regents' Audit Committee, VPHR, EVPFA, Operations, President (likely), Provost, and monthly check-in with Amy. BLT on Aug. 27th.
- 5. President Elect's Report
 - a. Nothing extra, attended most of the same meetings as Pres. Shane and don't have much to add that we haven't discussed.
 - b. General inquiry and statements about "What's happening with the return to work in the office?" – Departments are confused; individual employees are confused; every department is different.
 - i. Different processes for different areas of the University depending on how they want to go about re-opening.
 - ii. It was brought up that some units are going about it one way, others in the same area may be doing something different.
 - iii. Some areas are doing a "soft opening" others are not.

- iv. Some have said they are going virtual for the rest of this semester, others have not.

6. Speaker's Report

- a. Officially consulting with Exec on committee appointments and chair appointments.
- b. Student Success wants to change their name to Staff Success (This may be proposed in the next meeting.)
- c. Several Committees have requested to have their charges updated but there are a couple that will be brought up ahead of time and then adjusted in the council meeting on Tuesday 8/18.
- d. Meeting Logistics:
 - i. Tracy has asked IT committee to provide someone to help with screensharing since it makes it difficult to see participants raising hands at the same time.
 - ii. Parliamentarian Adam Hathaway proposed that we create polls and use that function in Zoom
 - iii. Reports are all before the business now, this is intentional because it will allow the reports to inform the new business or old business.
 - 1. Suggestion is that committee reports be submitted ahead of the meetings.

7. Treasurer's Report

- a. \$2,582.13 reduction in budget. Categorization of Reserves (approximately \$30k will be due on Friday 8/14)
 - i. Question from Councilor Vineyard about how it is being categorized.
 - 1. Councilor Beauchamp is going to ask

8. Adjourn: 12:20