

Staff Council Standing Committee Minutes: Executive

Date and Place: 8/14/18, GSM Building, Room 302

Members Present: Rob Burford, Mary Clark, Arcie Chapa, Lore Geise, Ryan Gregg, Mark Reynolds

Members Excused: Scott Sanchez, Autumn Collins

Minutes submitted by: Amy Hawkins

1. Agenda Approved: 11: 35AM
2. Approve Minutes from 8/07/18. Approved.
3. Administrative Officer's Report
 - a) Categorization of Reserves is being completed
 - b) Outstanding supervisor award nomination call will go out today in enews
 - c) October Business Meeting: Oct 23rd, SUB is not available due to Mentoring Institute
 - a. Look at noon on Tuesday – short meeting basics only
 - b. Second choice would be Wednesday *Amy to follow up
 - d) ASK ME! \$500 awarded from OSA – where do we put this \$
 - a. Staff Appreciation Index as this is where funds for events typically comes from
 - e) Olo Yogurt feedback – very little, good event that SCHSC Committee puts on every year
 - f) Committee rosters updated & will be sent with August Business meeting notice
 - g) SC Priorities on August Business meeting agenda
 - h) Task Force on SC Business agenda
4. President's Report
 - a. Gift request for Portia Vescio (virtual historical building tour, the Past UNM presidents' presentation, and the UNM President's house tour: Certificate of Appreciation + Lunch Bag
 - i. Add to Agenda Business Contact Joe to invite.
 - b. PAWS awards and Branch Campuses
 - i. No reimbursement for mileage to take the baskets to recipients on branch campuses
 - ii. Rob made several suggestions which were rebuked
 - iii. Rob to email Celeste and Committee: SC President to give award to recipient Exec Dir
 1. We do not encourage anyone to take personal vehicle and cannot reimburse for mileage
 2. President executive cabinet
 - c. Exec Goals
 - i. Reflect on the SC Goals
 - d. University Meeting Attendance – assistance from Exec.
 - i. President Burford will need some assistance covering a few upcoming meetings; wants to ensure that SC continues to have a voice and a presence
 - e. By-laws approved by Regents
 - f. Reorganization News
 - i. SC President has a new position on campus & is working to ensure there is no conflict of interest
 - ii. Bring to Council – that if there were a conflict of interest there needs to be a mechanism for someone else to step in

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- g. 200-Days update
- 5. President Elect's Report
 - a. Karin Retskin Scholarship update
 - i. The Student Success committee has been empowered to make decisions with this initiative and has help from other volunteers who are willing to work specifically on this project
 - b. Priorities & Goals discussion
 - i. All things came from SC Strategic Plan & ties back to already approved documents
 - c. PAWS nominees question
 - i. Celeste & Brooke working on a SOP for submitting a nomination
 - 1. Lack of access to computer or language barrier
- 6. Speaker's Report
 - a. Homecoming update: Waiting to hear from Athletics and Creamland
- 7. Treasurer's Report
 - a. Banner surcharges
- 8. Roundtable
 - a. Staff Appreciation Breakfast was very well received by staff; work with Amanda and Chanel to see what it was like for them
 - b. Welcome Back days – late notice for tabling
 - c. Admission numbers are down
- 9. Meeting Adjourned: 12: 54 PM