

# Staff Council Standing Committee Minutes



**Committee Name:** Executive

**Meeting Date and Place:** 12/8/15, University Club

**Members Present:** Danelle Callan, Mary Clark, Crystal Davis, Renee Delgado-Riley, Jodi Perry, Carla Sakiestewa, Jasmine Torres and Kathy Turner

**Members Excused:** Joaquin Baca

**Guests:** Melanie Sparks (ISS), Walt Miller (SUB), Rebecca Quider (Chartwells), Christopher Cardenas (Chartwells), Tomas Aguirre (Dean of Students)

**Minutes submitted by:** Kathy Meadows

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved.	
2	Approve Minutes from 12/1/15	Approved.	
3	Chartwells Catering Changes	Melanie Sparks, Walt Miller, Christopher Cardenas and Rebecca Quider gave an update about the changes to Chartwells catering services. They have moved to a web-based system for catering. Room reservation/set up will move in that direction in the next few months.	
4.	Students of Concern	Tomas Aguirre spoke about training opportunities for staff that deals with "students of concern." The Committee approved training sessions for staff.	The Events Committee will be responsible for managing and hosting the training sessions.
3	Administrative Officer's Report	On behalf of the Events Committee, Meadows presented a funding request in the amount of \$400 for Brown Bags in 2016. This was approved. Meadows presented a funding request in the amount of \$1800 for additional website support from UCAM for the remainder of FY16. This was approved by the Committee.	
4	President's Report	Beginning in January 2016, Davis would like to set up quarterly "chat" sessions with staff and EVP Harris, VP Anderson, President Frank and Provost Abdallah.	Clark will be responsible for arranging the "chats."
5	President Elect's Report	No report.	
6	Speaker's Report	No report.	
7	Treasurer's Report	No report.	
8	Roundtable	No additional items were discussed.	