

Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: 1/29/14, Faculty Staff Club

Members Present: Carol Bernhard, Mary Clark, Renee Delgado-Riley, Gene Henley, Mark Reynolds, Chelsea Beth Walker and Tracy Wenzl

Members Excused: Traci Jastrzemski and Karen Mann

Minutes submitted by: Kathy Meadows



	Subject	Notes	Follow-Up
1	Approve Agenda	Approved with changes.	
2	Approve Minutes	Minutes from 12/4/13 approved. Minutes from 1/15/14 approved with changes.	
3	President's Report	Henley distributed the legislative update as of 1/29/14 and the Committee had a brief discussion.	
4	President Elect's Report	Delgado-Riley stated that she attended the Hispano Roundtable in Santa Fe and will also be attending the UNM Alumni events.	
5	Speaker's Report	Wenzl requested approval to convene a 2014 Staff Appreciation Month Ad Hoc Committee with her and Carol Bernhard serving as Co-Chairs. This was approved. With regard to the Employee Life (EL) Committee's request to have an HR Representative attend a Staff Council meeting to address FMLA questions, Wenzl recommended that the EL Committee contact HR to obtain answers to their specific questions. This was approved.	Meadows will contact HR to determine who will assist the EL Committee, and then forward this information to the Co-Chairs. Wenzl will contact the EL Committee Co-Chairs to inform them of the Executive Committee's decision.
6	Pre-65 Retiree Inclusion in Health Insurance Pool Survey	Bernhard gave a brief summary of the on-going discussions between the Faculty Staff Benefits Committee (FSBC) and HR. Initially, the FSBC requested HR send out a survey to benefits-eligible employees to ask if they wanted the pre-65 retirees included back in the active pool for health insurance. Due to a discrepancy in the data HR presented about the financial impact of including pre-65 retirees, the FSBC will not support the survey.	Henley will contact HR VP, Jewel Washington to suggest HR refrain from sending out the survey until the data can be verified.
7	Future Guest Speakers for Council Meetings	Individuals who have requested to address the Staff Council are Provost Abdallah, Dean of Students, Tomas Aguirre and Bob Christner. The Committee approved the following schedule of guest speakers: February – Provost, March – Aguirre and April, Christner.	Meadows will confirm the guest speakers. The Committee suggested that the Provost address student success for staff, a vision for staff focusing on development and his steps to making UNM the best place to work.
8	Campus Environment Committee	Henley sent a message to the members of the Committee asking to meet with them but received no response. The Executive Committee discussed the use of funds donated in the collection box at the Bookstore and also discussed future events for the Campus Environment Committee.	Henley will contact Chair, Karen Wentworth to find out about the funds. Wenzl will seek new members for the Committee at the February Council meeting.
9	HR Documents in Spanish	Reynolds asked if HR documents are available in Spanish and if employee training is available in Spanish. The Committee had a general discussion.	Henley will clarify this issue with HR VP, Jewel Washington.

10	Disclosure of Student and Course Fees	Clark outlined how this issue affects staff that are also students. After a general discussion the Committee agreed to support the students in asking the UNM administration to disclose how student and course fees are used.	At the Regent's Academic/ Student Affairs and Research Committee meeting, Henley will speak in support of the students' position.
11	Motorized Vehicles on Campus Sidewalks	Postponed.	
12	Read to Me Donation Drive	Meadows stated that APS contacted the Staff Council Office to inquire about participation in the upcoming Read to Me Book Donation Drive for APS students. Delgado-Riley stated that she will add this as an agenda item for the Student Success Committee.	
13	Roundtable	No other items were discussed.	