



Staff Council Standing Committee

Committee Name: Sustainability Staff Committee

Meeting Date and Place: Thursday Jan 5, 2023 10am

Minutes

1. Call to Order @ 10:03 am

- A. Attendees: Sharina Desai, John Ski, Kolt Vaughn, Leo Lucero, Dave Thomas, Yadeeh Sawyer, Carla Sakiestewa

2. Approval of Agenda

- A. Update on Lunch and Learn: Water Presentation scheduled for Jan 26th at noon. "Water Quality, Use and Rates of Consumption" with Kolt Vauhn & Richard Schorr,
- B. Melissa Terry, David Thomas, & Tommy Evans are also invited
- C. Committee review of flyer

3. Approval of Previous Meeting Minutes

- A. Sharina needs to update the minutes from December and send to SSC for approval upon return to office next week

4. Indigenous Peoples' Land and Territory Acknowledgement Reading

- A. Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history. (read by Kolt Vaughn)

5. New Business

- A. We learned a lot thanks to Ski!
- B. Asking speakers for BIOs for Lunch and Learn
 - 1. Suggested 100 words max, and they're typically a brief summary of education, work history, and experience that is relevant to the topic. Should be written in 3rd person since someone else will read them aloud.
 - a. Example: Kolt Vaughn is a Specialist with UNM's Environmental Health and Safety department. He holds a master's degree in environmental policy and natural resource management from the School of Public and Environmental Affairs at Indiana University. Kolt has been at UNM for 1½ years, and his work involves managing compliance with the federal Clean Water Act by administering the following programs:
Stormwater, Wastewater, Groundwater, Pollution Prevention, Petroleum Storage Tanks, and Oil Spill Prevention, Control, and Countermeasures (SPCC). He also collaborates with

the Utilities department to author UNM's annual Consumer Confidence Report, which stems from the federal Safe Drinking Water Act

- C. Proposed format: We'll begin our discussion with brief introductions from each invited presenter followed by a 5 min overview given by a lead presenter for each sub-topic:
 - i. Water Quality (monitoring & reporting) (Kolt)
 - ii. Water Use at UNM (personal use, irrigation, HVAC, Athletics, etc.) (Richard..?)
 - iii. Consumption rates: How to measure and manage?
 - D. Review of flyer (**John Ski**)
 - i. Remove speaker bios and replace with bullet points of meeting topics
 - ii. Remove pictures and replace with the other Lunch & Learn topics
 - 1. Energy Consumption
 - 2. Waste Reduction
 - 3. Carbon-Efficient Transportation Use
 - 4. Locally produced Food Purchasing
 - iii. Get Zoom link from Amy Hawkins
 - iv. Add a QR code to flyer
 - v. Final version in pdf format, with live link)
 - vi. Get speakers' approval of final draft
 - vii. Send flyer to Communications & Marketing for approval
 - E. (**Sharina**) **Fill out and submit an event request form to EC** (usually meet on Fridays). Be clear on the turnaround time needed especially if the request doesn't make it to the EC agenda in time. This event will cost \$0, but in future, budget for events can go up to \$3200
 - F. Distribute flyer to other staff councilors via email (Amy Hawkins)
 - G. After event, submit a debrief report to EC
 - H. Make a google doc to collect attendee presentation feedback and emails to collect info for future listserves. Share during the Lunch and Learn.
 - I. At next Business meeting
 - i. Remind Staff Councilors to disburse info on Lunch and Learn.
 - ii. Make a request to SC to use listserve for outside entities (ex Arid LID) interested in the Environmental Sustainability Committee & Lunch and Learn series
- "On behalf of the committee we propose to utilize UNM's listserve to reachout to outside entities..."
- J. (**Sharina**) **Send out poll to see if there are other times our committee can meet**
 - K. Resend our standing meeting zoom invite to members.

6. Old Business

- L. Honey-Do list: volunteer/delegation/plans for next year/meeting
 - i. Trying out Monday.com. Invite sent via email.
 - ii. 2 planning boards
 - 1. Project Lunch and Learn
 - 2. Project Increasing Awareness
 - iii. https://unm-sustainability-sc.monday.com/users/sign_up?invitationId=23908946606843126000

7. **Announcements.** none

8. **Adjournment:** 10:44am

9. **Approval of minutes by:**

- a. Sharina Desai 1/7/2023
- b. John 'Ski' Shaski 03/01/23

