



Staff Council Standing Committee Minutes

Committee Name: Communications & Marketing

Meeting Date and Place: Thursday, July 23rd, from 3-4pm @ Zoom

Members Present: Brian Vineyard, Cynthia A Meche, Theresa Sherman, Mark Reynolds,

Members Excused:

Members Absent: Azura, Ryan

Guests Present: Adam Hathaway

Minutes submitted by: Mark Reynolds

	Subject	Notes	Follow-Up
1	Approve Agenda	Suspend the rules to hold your meetings online - Consensus	Meeting started at "x"
2	Approve Minutes (from 6-25 th -2020)	Consensus	None
3	Website Updates	Amy – update on completed, on hold or not able to complete	Update
4	New Business	<ul style="list-style-type: none"> Marketing, supporting Adam (Roberts Rules classes on line) for 5 weeks – zoom, September time frame – except for days SC is meeting (Adam suggestion) Adding URL for DEI web site and Student Success URL (Cindy, Grace suggestion) Seeing impaired process for e-news, website, etc. for this process (Asked by Staff) Reach out to ARC ajbutrum@unm.edu – Amanda Butrum 	<p>Adam to get editable document and setup dates for Sept 1st onward and support promoting</p> <p>Already exists – we tested , under committees drop down</p> <p>Agreed on this meeting with All and Comm and Marketing</p>
5	Next Meeting	The next meeting will be August 27 th , 2020 from 3-4 pm @ Zoom	Meeting adjourned at.....