



MEMORANDUM OF UNDERSTANDING
BETWEEN
THE UNIVERSITY OF NEW MEXICO
AND
THE UNIVERSITY OF NEW MEXICO STAFF COUNCIL

Article I Recitals

- A. The University of New Mexico, hereafter referred to as the Administration, is a state institution of higher education, established by the New Mexico Constitution and operated pursuant to the Constitution and applicable state laws.
- B. The UNM Staff Council, hereafter referred to as the Council, is recognized in the Regents' Policy Manual – Section 6.12: University of New Mexico Staff Council; and in the Administrative Policies and Procedures Manual – Policy 1150: Staff Council.
- C. As public entities the University and the Council are committed to the prudent and effective utilization of public resources including personnel, facilities, funds and equipment.

WHEREAS, the University is committed to the principle of shared governance, it recognizes the right of the Council to represent the interests of all staff to Administration. The Administration commits resources and support to the Council to help ensure its success.

WHEREAS, the Administration has no desire to interfere with issues and operations of the Council, it respects the right of the Council to adopt positions that may not be in agreement with the position of the Administration and therefore this agreement in no way is intended to compromise the independence of the Council.

WHEREAS, the Council wishes to participate in shared governance and to represent all staff to the University's Board of Regents and the Administration, the Council acknowledges that they are subject to, and accountable for, all Federal and State laws and for compliance with all University policies and procedures as stated in the University Administrative Policies and Procedures Manual (UAPPM).

Article II Administrative Liaison

- A. The Associate Vice President and Director of Human Resources shall serve as the Administrative Liaison to the Council. The Associate Vice President for Institutional Support Services (ISS) assumes the responsibility of ensuring this Memorandum of Understanding is upheld.

Article III Management Agreement

- A. The Executive Director for ISS shall have responsibility for the day to day oversight and management of this agreement and will serve as liaison between the Council and Administrative Liaison in matters concerning staffing, budget, equipment and space allocation.



Article IV Resource Allocation


- A. The University will provide an annual operating budget to the Council and shall allocate two office spaces in Hokona-Zuni. Administrative support shall be assigned to one FTE, currently classified as Unit Administrator 2.
- B. The Unit Administrator II shall report to the Executive Director for ISS in matters related to time and attendance, leave reporting, work planning and priorities, performance evaluation, budgets and expenditures and equipment. The Unit Administrator 2 shall work directly with the President of the Staff Council and the Staff Council Executive Committee in matters related to carrying out the day to day operation of the Council. These matters are described more specifically in the UNM Position Classification Description Listing for: Unit Administrator 2. The President of the Staff Council shall provide input into the performance evaluation of the Unit Administrator 2 to the Executive Director of ISS.

Article V Renewal of this Memorandum of Understanding

- A. This memorandum automatically renews unless one party provides notice to the other within thirty (30) days in advance of the renewal date. The Executive Director of Institutional Support Services and the President of the Staff Council shall be responsible for renewing this agreement. The MOU is revised and renewed upon being fully signed by these parties each acting as official University and Council representatives respectively.



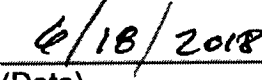
ROB BURFORD
President, Staff Council



CHRIS VALLEJOS
Associate Vice President, Institutional Support
Services



(Date)



(Date)