



Staff Council Standing Committee Minutes

Committee Name: Rules & Elections

Meeting Date and Place: May 9th, 1:00 PM, Hokona Hall SC Conf. Room

Members Present: Josh Clifford, Kathy Meadows, Amie Ortiz, Mark Reynolds, Nancy Shane

Members Excused: Carol Bernhard

Members Absent: N/A

Guests Present: N/A

Minutes submitted by: Amie Ortiz

	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda amended to clarify that Review April Staff Council was intended as review of process/protocol and to move Preparation for May Staff Council Meeting from Old Business to New Business. Amended agenda approved.	
2	Approve Minutes from January 15 th , 2016	Approved via email	
3	Old Business	Review April Staff Council presentation on election process/protocol – results were ratified and Executive positions were described	
4	New Business	<p>Preparation for May Staff Council meeting – councilors will be seated, then R&E will run elections for Pres Elect, Pres and Speaker. Once Speaker elected, we are only responsible for counting ballots and reporting to Speaker. Amie will bring ballots. Amie, Josh and Mark will be available to count ballots. Adam H will review our count at his request.</p> <p>Regular meeting set for first Mondays, at least through July.</p> <p>By-law changes not necessary for uniform request or for retiree committee service. Amie will reach out to PCard to verify allowability of the shirt purchase. Retirees are already permitted to serve on committees.</p> <p>Election Code and Bylaw review is postponed to the June meeting. Please review documents (track your changes) and send updates to Nancy by COB 6/8. Changes will be reviewed by the group at that time. Remember changes to either document must be in line with the SC Constitution. Josh to request volunteers to assist in this effort at the next SC meeting.</p> <p>Consider drafting instructions for Councilors in terms of drafting resolutions etc – this is being handled by Communication and Marketing Committee.</p>	
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	Next Meeting	The next meeting will be June 13 th , 2016 in Hokona Hall	Meeting adjourned 1:57 PM