



Staff Council Standing Committee Minutes

Committee Name: HSCS Committee (Health Sciences Center Staff Committee)

Committee Charge: As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

Meeting Date and Place: 4/5/18 at 11:00 a.m., Domenici West 3010

Members Present: Lori Peterkin, Nancy Shane, Christine Heinemeyer, Jessica Serna, Roxanne Humphries, Jodi Perry, Carla Sakiestewa

Members Excused: Cindy Garcia

Members Absent: Jessica Gutierrez, Melissa Meier, Patrick Newman

Guests Present: Cheryl Dilger, John Sanchez

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 4/5/18 Agenda	With additions
2	Approve Minutes	Approved Minutes 3/1/18	Approved
3	Old Business	<p>Supporting Staff with Disabilities Resolution - Nancy</p> <p>Funding provided for Security Camera Resolution - Lori</p> <p>Book Exchange – Carla</p> <p>Book Group – Roxanne to coordinate until fall</p> <p>Staff as Artists – Patrick/Carla</p>	<p><u>Supporting Staff with Disabilities</u> – Passed without amendment, has now been publicized. Too early to hear on any type of response. ASUNM in process or recently passed something similar. Ad hoc group led by OEO, the UNM Accessibility Action Coalition (UNMAAC), has drafted letter for Stokes and hopes to meet w her. Also, October Brown Bag – may leave to this group to arrange.</p> <p><u>Security Camera Resolution</u> – Per Carla, SC Pres. Danelle Callan reported that Provost Abdallah received the resolution enthusiastically, offering ideas for lowering costs of cameras campus-wide. The Provost’s office contacted Lori for additional statistics and information. Rob Buford is tracking down current status. This shall be included in Staff Council ‘successes’ for UNM accreditation purposes.</p> <p><u>Book Exchange</u> – (Fri, Apr 20, collections begin Monday 9th. Carla will send recently-approved flyer to SC Administrator Amy Hawkins for distribution to north campus. She will also contact Luke Frank to put a blurb in HSC Announcements (no attachments allowed). There are only 3 north campus collection sites this year. Funding is low (\$244 both campuses) – used for support from Recycling to collect books. Joe Lane provided much support for event at Main Campus, contacting UNM Publishing and Recycling. Text book collections have been banned from main campus because their weight can damage the recycling containers. Because North campus students often appreciate textbooks, Carla will work with contacts to move textbooks to boxes mid-collection period, as recycling containers are filled.</p> <p><u>Book Group</u> –Roxanne has volunteered to coordinate until her education program begins in August. Lori noted that recommended books (and those already read) in N://. Lori will check to see when room reservations need to be updated. She recommends continuing to advertise in HSC Announcements as well as HSCS Newsletter.</p> <p><u>Staff as Artists</u> – To be held in conjunction with Staff Appreciation Luncheon May 23rd, foyer of ballroom area. Working to obtain easels, either borrowing from Art Dept., a</p>

		<p>Appreciation Luncheon - Carla</p> <p>Olo Yogurt – July - Jodi</p> <p>Morning Rave –</p> <p>Office Supply Exchange</p> <p>Recruiting new members to HSCSC – recruit from new councilors in May</p> <p>HSC Regent & Faculty Senate Subcmte -</p>	<p>museum or rent from SUB. Some artists may bring their own. Two artists have signed up so far. Artists should contact Carla to receive detailed form with assurances and expectations – deadline about a week in advance.</p> <p><u>Appreciation Luncheon</u>, May 23rd. Exec Cmte has arranged Sr. Exec. Officer for Finance & Admin Ava Lovell, Pres Stokes, and others to sit w staff (no presentation). Councilor Ryan Gregg creating ‘appreciation and feedback’ tree, to be located next to the raffle.</p> <p><u>Olo Yogurt</u> – Offer in Friday in July, perhaps 13th for ‘Lucky Day’ yoghurt. Jodi will submit funding request for new fiscal year. Considered checking badges, for sure, and possibly titles against approved list. In past has worked to give ‘approved’ staff a ticket while they are in line. SC Administrator Amy Hawkins probably has tickets. Olo Yoghurt can probably provide about 250 containers.</p> <p><u>Morning Rave</u> – Nancy and Carla will team on this. Patrick had previously expressed interest. Lori offered to provide notes from event. Determined we should have date in mind before recruiting team – September could work well. Most items were donated in past, including: coffee (partial), yoga, massage, Jazzercise, line dancing, Orbit, Einstein day-old bagels, Kiva Juice. May be able to secure student DJ at low cost like last time. Additional ideas: Running Medicine, Zumba in ‘canyon’ (stage) - Sabrina and/or Cheryl? Lobo Louie & Lucy likely to cost. May be able to recruit BA/MD students and/or other student volunteers. Note: food can be tricky logistically. First Rave was 7:30am-9:30am.</p> <p><u>Office Supply Exchange</u> – Jessica S in April, Roxanne H in May. <i>Visit about once a week, straighten and maybe take a picture. What is not moving that should be sent to recycle? Possibly all the file containers.</i></p> <p><u>New Members</u> – In addition to two visitors today and another person expressing interest, will try to recruit from new precinct representatives. Hopefully HSC Staff and other committees will get the opportunity to discuss committees at June meeting. In July, could host ‘meet and greet’ w refreshments, for part of July 5th meeting.</p> <p><u>HSC Subcmtes</u> - No one attended March meeting of either. However, Nancy, Carla, and Jodi agreed to tag-team both committees. Nancy will attend April 10 HSC Regent meeting.</p>
4	New Business	<p>Christine volunteered to be co-chair</p> <p>Strategic Planning</p> <p>SC “Town Hall”</p> <p>HSCS Working Groups Ideas:</p>	<p>New Co-Chair – Lori, Christine, and Nancy to discuss transition Apr 16.</p> <p>Chairs will discuss adding Strategic planning to May or June agenda.</p> <p>Spring event will not be ‘traditional’ town hall, as focus is on getting to know Pres. Stokes: 1) serving at staff appreciation luncheon, 2) invite to SC meeting in May, April, or other, 3) Staff ‘welcome reception,’ – probably during the summer. Can we get HSC staff to go? Are there particular HSC staff issues we would like to communicate?</p>
5	Constituent Comments		
	Next Meeting	The next meeting will be May 3, 2018 in Domenici West 3010.	