



# Staff Council Standing Committee Minutes

**Committee Name:** HSCS Committee (Health Sciences Center Staff Committee)

**Committee Charge:** As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

**Meeting Date and Place:** 9/6/17 at 11:00 a.m., Domenici West 3110

**Members Present:** Jodi Perry, Nancy Shane; Jessica Serna; Roxanne Roessner; Melissa Meier; Christine Heinemeyer; Patrick Newman, Lori Peterkin

**Members Excused:** Danelle Callan

**Members Absent:** Cindy Garcia; Carla Sakiestewa

**Guests Present:**

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 10/5/17 Agenda	Approved.
2	Approve Minutes	Approved Minutes 9/7/17	Approved.
3	Old Business	<p>New-employee walking tours/orientations – Nancy, Jessica, Cindy, Patrick</p> <p>Office Supply Exchange – Lori, Jessica</p> <p>EHP Wellness Ambassadors – Cindy &amp; Roxanne</p> <p>Homecoming- Pop In for Popcorn – signup</p> <p>HSC Faculty Council update – Carla</p> <p>Olo Yogurt event – money is available</p> <p>Book Exchange – Carla, Melissa</p> <p>Staff as Artists – Patrick/Carla</p>	<p><u>New Employee Walking Tours</u> – Determined to push back since newsletter for October has not gone out. Nancy will check with Cindy.</p> <p><u>Office Supply Exchange</u> – REMINDER: Oct – Melissa. Nov – Nancy. Dec – Jodi. Christine and Jessica made list of printer cartridges for newsletter. Nancy will reach out to the Administrative Alliance and/or Dept. Administrators. Patrick offered to help Carla to develop flyer to post so students know of items. Lori offered to reach out to Todd Hynson regarding possible email to all HSC students. Patrick will contact Alicia about digital signage.</p> <p><u>EHP Wellness Ambassadors</u> – When Cindy and Roxanne hear of events open to everyone, they will let us know, incl. other wellness groups like the Wellness Champions and HSC Wellness Cmte.</p> <p><u>Homecoming – Pop in for Popcorn</u> – Well attended, ran out of popcorn! Alumni Assoc. asked if we had funds to replenish. We spent \$68 from \$100 allocation, so this request should go the executive committee.</p> <p><u>HSC Faculty Council update</u> – Carla was out of town for Sept. meeting.</p> <p><u>Olo Yogurt</u> – We had this planned for Oct. 6<sup>th</sup>. Nancy will check with Carla on when to reschedule, perhaps for late October. Patrick offered to help with flyer.</p> <p><u>Book Exchange</u> – Melissa will reach out to Carla. We had earlier considered hosting event in early November in Med II, if possible (close to coffee), else B102 expected to be open. Carla may have already followed up with UNM Press to reduce donations as needed.</p> <p><u>Staff as Artist</u> – We can postpone this item until at least February, as Carla’s idea is to host this event, along with Staff as Innovators, at the Staff Appreciation Luncheon (end</p>

		<p>Staff Research Expo – Nancy</p> <p>Supporting Staff w Disabilities resolution update – Nancy, Patrick</p> <p>Regents’ HSC Committee Update – Nancy</p> <p>Newsletter – Roxanne</p>	<p>of May in '16, '17), connecting with Rewards &amp; Recognition Cmte, Events Cmte, and councilor Marjorie Crowe of the Art Department.</p> <p><u>Staff Research Expo</u> – Nancy reported no apparent action from Student Success Cmte, who had intended to solicit posters from staff starting Oct. 2<sup>nd</sup>. Group proposed similar event to last year, again in Jan or Feb with intro again by Dr. Larson, but this time for HSC staff only. Melissa offered to help plan the event; and Jodi &amp; Christine will be able to help day-of. Possibly we can reserve Domenici lobby and space on the floor above, or HSSB 105 since last year was cramped. Nancy will try to secure date w Dr. Larson first.</p> <p><u>Supporting Staff w Disabilities Resolution</u> - Nancy, Patrick, Lori, Rob Burford. Completed open forums and planning follow up for 1<sup>st</sup> of November – probably will result in a resolution eventually.</p> <p><u>Regents’ HSC Committee Update</u> – No meeting since last month’s report, Oct. 10<sup>th</sup> meeting canceled.</p> <p><u>Newsletter</u> – Do to some misunderstandings, no October newsletter yet released. Nancy went thru list of items to see if anything could wait until next month. Will try to get email out by tomorrow, thru Amy Hawkins. This will give Patrick some time to review Bridgette’s format to start, then make his own.</p>
4	New Business	<p>Newsletter Advertising cautions</p> <p>Morning rave</p>	<p><u>Newsletter cautions</u> – Jodi shared that when she asked whether we could advertise the HSC tent at Balloon Fiesta in the newsletter, she was asked not to, since the newsletter does reach staff at the law school who would be ineligible.</p> <p><u>Morning Rave</u> – postponed due to lack of time</p>
5	Constituent Comments		None reported.
	<b>Next Meeting</b>	The next meeting will be November 2 <sup>nd</sup> , 2017 in Domenici West 3110.	