



Staff Council Standing Committee Minutes

Committee Name: HSCS Committee (Health Sciences Center Staff Committee)

Committee Charge: As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

Meeting Date and Place: 11/2/17 at 11:00 a.m., Domenici West 3110

Members Present: Nancy Shane; Roxanne Roessner; Patrick Newman

Members Excused: Danelle Callan; Cindy Garcia; Christine Heinemeyer; Melissa Meier; Jodi Perry; Jessica Serna; Lori Peterkin; Carla Sakiestewa

Members Absent:

Guests Present:

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 11/2/17 Agenda	Approved.
2	Approve Minutes	Approved Minutes 10/5/17	Approved.
3	Old Business	<p>New-employee walking tours/orientations recap– Nancy, Jessica, Cindy, Patrick</p> <p>Animal Humane Decorating</p> <p>Office Supply Exchange</p> <p>EHP Wellness Ambassadors – Cindy, Roxanne</p> <p>HSC Faculty Council update – Carla</p> <p>Olo Yogurt event – Carla? Spring date?</p> <p>Book Exchange – Carla</p> <p>Staff Research Expo – Nancy</p>	<p><u>New Employee Walking Tours</u> – About 8 attendees(?) RSVPs ahead of time. Distributed a handout. Took longer than expected – closer to hour than half. Perhaps we should shoot for 45 minutes. We will be meeting to debrief & improve. Pictures in the N:/</p> <p><u>Animal Humane</u> – Bin will be delivered to HSCLI vestibule on Mon, Nov. 13th. Wed, Nov 15th we will be decorating – Roxanne, Lori, Nancy, Christine. Bring supplies! Drive goes through Dec. 8th.</p> <p><u>Office Supply Exchange</u> – REMINDER: Nov – Nancy. Dec – Jodi. Jan - _____. Visit about once a week, straighten. Christine and Jessica made list of printer cartridges for Oct. & Nov. newsletters. Nancy tried to inquire about the Administrative Alliance and/or Dept. Administrators with Jeanne Marquardt – no response yet. Patrick developed fliers and Lori send them to Alicia to post of media boards. Patrick posted on the Surgery board. Lori sent email to all students in HSC. Would like to keep advertising in the newsletter, jazzing up differently each month.</p> <p><u>EHP Wellness Ambassadors</u> – We had idea to try to recruit ambassadors through the newsletter in December for depts. without one.</p> <p><u>HSC Faculty Council update</u> – Carla was out of town and not able to attend. We would like to put summaries in newsletters in the future.</p> <p><u>Olo Yogurt</u> –move to Spring. When might be good? We thought as early as warm enough. End of March? April?</p> <p><u>Book Exchange</u> – Omit Fall Exchange, join Spring exchange at the same time as the drive on Main Campus. In the past this has happened around Earth Day.</p> <p><u>Staff Research Expo</u> – No version will be on main campus this year. Secured Dr. Larson & Danelle for Friday, Jan 11/17, Domenici 1st and 2nd floor. Advertised in HSC newsletter.</p>

		<p>Supporting Staff w Disabilities resolution update – Nancy, Patrick</p> <p>Regents’ HSC Committee Update – Nancy</p> <p>Newsletter -</p>	<p>No presenters as of yet. Determined that we would open to main campus, why not? No-one has signed up to present as of yet.</p> <p><u>Supporting Staff w Disabilities Resolution</u> – Met yesterday, prioritized purpose of resolution, formed 4 sub-cmtes. Will meet again early Dec. To date, 8 counselors and 6 staff involved. Kind of its own ad hoc cmte at this point. Will take some months to write, we expect.</p> <p><u>Regents’ HSC Committee Update</u> – No meeting since September, next meeting 11/7. Would like to put summary in newsletter like we did in October. Would anyone like to attend?</p> <p><u>Newsletter</u> – Thank you Patrick! Thank you Roxanne for the monthly reminder. Please be sure to put your content in the folder by the deadline date and proof read to avoid as many last minute changes as possible. December deadline: Nov. 17th. Patrick will send draft around Nov 22nd. We will plan to send January’s newsletter approximately Jan 3rd. Patrick will have it ready to go before the holidays.</p>
4	New Business	<p>Committee recruitment</p> <p>Moving Rave – do we want to move forward with this?</p>	<p><u>Recruitment</u> - We need to recruit more members who will be active. Lori will prepare a ‘blurb’ for the next newsletter. Nancy/Lori can present at next Staff Council meeting. We thought we might start highlighting members in the newsletter again, starting with Patrick in January. Other ideas?</p> <p><u>Morning Rave</u> – we really like this idea. One consideration on timing – would we like it to still be dark when it starts at 6:30 or 7:00, or wait until it’s light by then? If the latter, we thought early June might be a good time.</p>
5	Constituent Comments		None shared.
	Next Meeting	The next meeting will be December 7, 2017 in Domenici West 3110.	