



Staff Council Standing Committee Minutes

Committee Name: HSCS Committee (Health Sciences Center Staff Committee)

Committee Charge: As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

Meeting Date and Place: 6/1/17 at 11:00 a.m., Domenici West 3010

Members Present: Christine Heinemeyer, Jodi Perry, Lori Peterkin, Nancy Shane; Jessica Serna; Cindy Garcia; Roxanne Roessner;

Members Excused: Bridgette Wagner-Jones; Danelle Callan; Carla Sakiestewa

Members Absent: Stella Ramos; Melissa Meier; Dina Estrada

Guests Present: Jessica Gutierrez

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 6/1/17 Agenda	Approved with modification to next meeting date and two items under 'new business:' 1) Possible revision to HSCS Committee charge and 2) Kathy Meadows retirement.
2	Approve Minutes	Approved minutes 5/4/17 meeting	Approved
3	Old Business	<ul style="list-style-type: none"> Welcome New Members – Jodi Spring Virtual North Campus Safety Walk Update – Roxanne Discussion of SC Resolution on security cameras- Lori HSC Book Club Update – Lori New Employee Walking Tours LOBorrito Update – Nancy & Cindy 	<p><u>Welcome New Members</u> – Jessica Gutierrez with the College of Nursing will join us. Yea!!</p> <p><u>Spring Virtual N Campus Safety Walk</u> – We received no submissions, possibly due in part to the time of year (May 8-12), despite having heard from a couple of people that they intended to make a submission. We thought next time we will send an email on the first day in addition to the newsletter item. We also discussed our satisfaction with the new section on safety/ PPD updates in the newsletter. We hope staff will be satisfied to see issues being addressed; and notes the evidence that PPD is watching out for us. Jodi receives information about these as orders are filled; and will continue to 'batch' them for each newsletter.</p> <p>SC Resolution on security cameras – We took the time to wordsmith the document. Lori will send revised version to cmte members later this week, and requests any further changes be submitted by next Wednesday, June 7th. We plan to submit the document to the Exec Cmte in time for their meeting the week of June 12, in case they have suggestions. Lori will move to adopt on behalf of the committee at June 20 Staff Council meeting.</p> <p><u>HSC Book Group</u> – 4 attendees in May. People continue to come in and out of the group and new people continue to make inquiries and join.</p> <p><u>New Employee Walking Tour</u> – again postponed, until Nancy and Jodi have had chance to recruit councilors at a staff council meeting.</p> <p><u>Loborrito</u> –July 13th. Cindy shared that Golden Pride burritos continue to be less expensive than UNM; and they offered a further discount. Main campus might think about using Golden Pride as well; but they cannot do so if they serve in the SUB. Cindy is waiting to hear from Ava regarding HSC donation. Cmte members requested a few egg-free burritos in addition to the already large number of options. Cmte members</p>

		<ul style="list-style-type: none"> • Homecoming – Need lead (if we want to host) • Office Supply Exchange – Lori, Jessica • Virtual Safety Week Walk - (need a lead) • HSC Wellness Champions – Lori • Wellness Ambassadors – Cindy • Regents’ HSC Committee Update • HSC Faculty Council update – Carla • Newsletter – Roxanne 	<p>wondered if the Wellness Cmte (Vanessa Hawker) might like to set up a table to distribute swag; Cindy/Nancy will ask and order a table or two if so. Working on budget request, must be submitted by executive cmte meeting 6/6. Theme on main campus – Super Stars/ Hollywood, though cmte members expressed a desire to keep things simple.</p> <p><u>Homecoming</u> – Week of Sept. 25th, theme Livin’ la vida Lobo. Discussed success of 2pm chips and salsa last year. This year, may choose to use popcorn (lighter) and may try to receive share funding from Staff Council and Alumni Association. (The Association requires the event be open to anyone.) Cmte members expressed desire to research a local vendor, possible a company that offers Lobo Perks. Jessica G and Jessica S are both interested in helping, meeting ahead of time to help plan.</p> <p><u>Office Supply Exchange</u> – No response, yet, to requests to many building managers for a closet or room. Lori will ask for an email to same from Eva. There must be a space we can use; and this idea is too good to give up.</p> <p><u>Virtual Safety Walk</u> – Roxanne will continue to head this effort, in November.</p> <p><u>HSC Wellness Champions</u> – No update. We will remove this item from agendas in the future unless Lori has an update.</p> <p><u>Wellness Ambassadors</u> – The 6-week Step Challenge has just begun. Cindy will recommend Ambassadors represent a precinct, more or less like Staff Council, as some Ambassadors, such as herself, only represent the few people in their departments; and many people are not represented by an Ambassador. The word does not seem to be getting out about events as well as it could be.</p> <p><u>Regent HSC Committee</u>– Both Jessica S and Christine attended. The UNM state allocation had not yet been approved; the budget was a major topic of discussion. The HSC Committee also discussed the architecture for the new hospital. Additional people were added to some sub-committees. In general, this committee does not seem well prepared. The next meeting is June 6 – check the Regents’ website.</p> <p><u>Faculty Council</u> – Postponed, as Carla is absent.</p> <p><u>Newsletter</u> – Roxanne will send reminder, the due date for items is June 23rd to Roxanne & Bridgette. Nancy said she would like to add a ‘Lobo Perks’ section each month. Cmte members suggested travel discounts for the next (summer) newsletter.</p>
4	New Business	<ul style="list-style-type: none"> • Possible revision to HSCS Committee Charge • Kathy Meadows Retirement 	<p><u>Revision to Charge</u> – Cmte voted unanimously to add ‘and affiliates’ to final sentence (i.e. ‘Membership on the committee is restricted to, and optional for, HSC staff and affiliates.’) This change will allow Lisa Walden, who supervises staff on north campus, to join the committee, as well as others with some stake in HSC affairs.</p> <p><u>Kathy Meadows Retirement</u> – postponed</p>
5	Constituent Comments		None shared
	Next Meeting	The next meeting will be July 6th in Domenici West Room 3010	