



# Staff Council Standing Committee Minutes

**Committee Name:** HSCS Committee (Health Sciences Center Staff Committee)

**Committee Charge:** As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

**Meeting Date and Place:** 7/6/17 at 11:00 a.m., Domenici West 3010

**Members Present:** Christine Heinemeyer, Jodi Perry, Lori Peterkin, Nancy Shane; Jessica Serna; Cindy Garcia; Carla Sakiestewa;

**Members Excused:** Bridgette Wagner-Jones; Danelle Callan; Roxanne Roessner; Jessica Gutierrez; Melissa Meier; Dina Estrada

**Members Absent:**

**Guests Present:**

|   | Subject         | Notes  | Follow-Up  |
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| 1 | Approve Agenda  | Approved 7/6 Agenda  |  |
| 2 | Approve Minutes | Minutes 6/1/17 meeting – to be distributed   |  |
| 3 | Old Business    | <ul style="list-style-type: none"> <li>• Welcome New Members</li> <li>• HSC Book Group Update – Lori</li> <li>• LOBORrito Update – Nancy &amp; Cindy</li> <li>• Feedback from admin. on SC resolution? - Lori</li> <li>• New-employee walking tours/orientations – Nancy</li> <li>• Homecoming – Need lead (if we want to host)</li> </ul> | <p><u>Welcome New Members</u> – No new members attended.</p> <p><u>HSC Book Group</u> –People continue to come in and out of the group and new people continue to make inquiries and join, including a resident and staff from ECHO who must drive. Lori has added information about where to find book in advertisements. Latest book – <i>Center Cannot Hold</i>.</p> <p><u>Loborrito</u> –Exec. Cmte approved the HSC Staff request; but did not approve the request for main campus. Jodi discussed history of event starting with pancake breakfast hosted by faculty administrators. We determined to cancel the event this year since other events requiring funding are closer to SC and HSC staff missions. We discussed possibility of staff potluck in future, possibly with a DJ or music.</p> <p><u>SC Safety Camera Resolution</u>. Staff Council passed unanimously without amendment at June meeting. We will request executive committee seek feedback from Acting President Chauki, regents, and others through the monthly report. We wondered if it would be possibly in future to trace financial savings.</p> <p><u>New Employee Walking Tour</u> –Jessica, Nancy, and Cindy will meet this month to get started.</p> <p><u>Homecoming</u>. Week of Sept. 25<sup>th</sup>, theme <i>Livin' la Vida Lobo</i>. Lori will take lead. We will use Alumni Association corn popper with funding from Staff Council as needed for bags, etc. SC will again fund Frito Pie lunch on main campus.</p> |

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|   | <ul style="list-style-type: none"> <li>• Office Supply Exchange – Lori, Jessica</li> <li>• EHP Wellness Ambassadors – Cindy</li> <li>• Regents’ HSC Committee Update</li> <li>• HSC Faculty Council update – Carla</li> <li>• Newsletter – Roxanne</li> <li>• Kathy Meadows retirement</li> <li>• Staff Research Expo - Nancy</li> </ul> | <p><u>Office Supply Exchange</u> – Location set at the North Campus Copy Center in the basement of Fitz Hall (one wall). Lori met Joe Lopez of PPD and discovered they have a lot of shelving that would have to be put together (and figured out) – can we help with that? PPD has a small unit available now to be installed 7/10. (Note: We do have SC funding up to \$50, if needed.) We discussed volume control, extent of advertising, and maintenance. We determined we should take turns with the maintenance. We will have to play it by ear a little bit to balance having enough vs. too many items.</p> <p><u>Wellness ambassadors.</u> Nothing to report.</p> <p><u>Regent HSC meeting.</u> No-one attended latest (June) meeting. No July meeting – next Aug. 8<sup>th</sup>.</p> <p><u>HSC Faculty Council Update</u> Carla attended 6/15. Dr. Larson was invited guest. Agenda items included: (1) faculty salary formula (basically, frosh/soph enrollment). Research funding- N campus \$190m FY2017 up from 165m FY2016. Main campus \$145m, incl. Pell grants. (3) IT- Few remaining ppl with 2 emails. Discussion of Outlook inefficiency when sending to multiple recipients. Discussion of coding affecting revenue cycle (billing) – manual coding. (4) Wondering how to represent regent performance during accreditation – some complaints. (5) Can UNM enable CON students to rotate w/in UNM clinics? (6) Discussed funding formula differential.</p> <p><u>Newsletter</u> – please submit Aug items by 7/21 to Roxanne &amp; Bridgette or place in folder.</p> <p><u>Kathy Meadows Retirement</u> – Jodi collecting money for gift card to St James Team Room.</p> <p><u>Staff Research Expo</u> – postponed, awaiting word from Staff as Students Cmte on whether or not they would like to lead the effort on main campus this year.</p> |
| 4 | New Business   | <ul style="list-style-type: none"> <li>• HSCS Working Groups Ideas</li> </ul>  |
| 5 | Constituent Comments   | None shared  |
|   | <b>Next Meeting</b>  | The next meeting will be August 3, 2017 in Domenici West 3010.   |