



Staff Council Standing Committee Minutes

Committee Name: HSCS Committee (Health Sciences Center Staff Committee)

Committee Charge: As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

Meeting Date and Place: 1/5/17 at 11:00 a.m., Domenici West 3110

Members Present: Sandra Bauman, Josh Clifford, Christine Heinmeyer, Melissa Meier, Jodi Perry, Lori Peterkin, Roxanne Roessner, Jessica Serna, Nancy Shane

Members Excused: Ken Schaaf, Dina Estrada, Bridgette Wagner-Jones

Members Absent: Danelle Callan, Cindy Garcia, Stella Ramos, Carla Sakiestewa

Guests Present:

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 1/5/17 Agenda	
2	Approve Minutes	Approved minutes 12/1/16 meeting.	
3	Old Business	<ul style="list-style-type: none"> Staff Research Expo – Nancy Lovin’ on the L’il Lobos – Jodi Wellness Champions Update – Lori HSC Faculty Council December update – Carla Newsletter Ideas for January/February - Sandra 	<p><u>Staff Research Expo</u> –Nancy, Jodi, Lori, & Melissa Pacheco-Armijo of Student Success met to plan advertising, catering, numbering system, & handout. 3 tables obtained from HSLIC. Nametags, tablecloths, & easels from SOM. SC Comm & Mrktng designed flyer and will design poster numbers, nametags & sandwich boards. Jodi put notice in newsletter folder. Possible 4th table from bookstore or Sandra’s office. Sign-up for Thurs set up and hourly Friday distributed and will next go to Student Success and then the Events Cmte. Sandra suggested asking Bridgette to take pictures. Nancy will put flyer in newsletter folder & get SC Tablecloth from Dina for the event. Nancy will send instructions to presenters within a few days. New presenters accepted until about a week before event. We determined a microphone would not be necessary since the space is quite small.</p> <p><u>Lovin’ on the L’il Lobos</u> – Jodi and team have sent the email to contact people for past donation sites to see if they’d like to host again. If you would like to host, let Jodi know. This year, money will be accepted along with the encouraged Halo Sacks, onesies & board books. Notice in Jan. and Feb. HSC staff newsletters. Jodi will send volunteer sign-up – approx.. 3 people with cars will be needed for about 1 hour to sort and deliver donated items. We will ask Bridgette to take pictures.</p> <p><u>Wellness Champions</u> –Has not met and unclear when the meetings will start again. Med II has closed, next provider is yet unknown. No update on gym. Lori will see if there is any news for the newsletter.</p> <p><u>HSC Faculty Council</u> – discussion postponed; Carla absent.</p> <p><u>Newsletter</u> –will be going out mid-January. Be thinking of items for January and especially February – all are welcome to add items. January – LoboTriathlon, recap of Virtual Safety Walk, NBICU drive, North Campus book club, and Faculty Memorial construction. Lori suggested Nancy check with Ava Lovell to see if Domenici construction info is available as well.</p>

			Sandra contacted Bridgette about new newsletter not showing up correctly for some, suggesting the easiest solution is probably 'click here if this does not appear correctly.' Josh offered, if necessary, to help Kathy and Bridgette move the host website to Staff Council's rather than the current Google site, as that is the probable preference for SC Exec. Cmte.
4	New Business		Jodi will ask Carla if she is still interested in leading the Spring Book Exchange in April. We thought a co-lead would be helpful. We also should determine point persons for July events - Loboritto (ideally, 3) and the ice cream social (1-2). The north campus BookClub is now meant to be self-run, but Lori will continue feeding information about it for the newsletter.
5	Constituent Comments		
	Next Meeting	The next meeting will be Feb 2 nd in Domenici West Room 3010 – Room Change!	