



Staff Council Standing Committee Minutes

Committee Name: HSCS Committee (Health Sciences Center Staff Committee)

Committee Charge: As a standing committee of the UNM Staff Council, the HSCS Committee carries out the missions of the Staff Council as they relate to staff within the Health Sciences Center (HSC). The Committee collaboratively develops and implements activities, initiatives, and proposals that improve the lives of staff within the HSC, and enhances the visibility and recognition of the important role staff play in the overall success of the HSC. Membership on the committee is restricted to, and optional for, HSC staff.

Meeting Date and Place: 12/1/16 at 11:00 a.m., Domenici West 3110

Members Present: Sandra Bauman; Lori Peterkin; Carla Sakiestewa; Jessica Serna; Nancy Shane; Josh Clifford; Ken Schaaf

Members Excused: Roxanne Roessner; Cindy Garcia; Melissa Meier; Jodi Perry; Christine Heinemeyer

Members Absent: Danelle Callan; Stella Ramos

Guests Present: none

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 12/1/16 Agenda	
2	Approve Minutes	Approve minutes 11/3/16 meeting.	
3	Old Business	<ul style="list-style-type: none"> • Debrief Virtual North Campus Safety Week , Nov. 14-18 – Roxanne & Lori • Wellness Champions Update - Lori • HSC Faculty Council– November update? • Staff Research Expo Update – Nancy • Newsletter Update and Ideas for January - Sandra • Optional Addition of HSC Staff Committee Cell Phone Numbers 	<p><u>North Campus Safety Week</u> – Roxanne shared that we received 8 responses, most during the week of the announcement, a week prior to the ‘official’ week. She speculated more participation, perhaps, with less lead-up to the event, since so many had initially expressed interest in participating. Others felt 8 was better than in-person anyway. But lacked in-depth details of physical safety walk.</p> <p><u>Wellness Champions</u> -did not meet</p> <p><u>HSC Faculty Council</u> – Carla attended in November and would like to be the regular representative and is excited about the many substantive topics addressed by the Council. In November the Council discussed presidential search, university seal (supports a change), sexual harassment/Faculty Safe, & HSC budget items. Carla shared with us that all HSC tuition supports main campus; that HSC rec’d \$3m cut from state (Main campus - \$25m), and HSC mostly supported by outside sources, not state nor tuition.</p> <p><u>Staff Research Expo</u> –Nancy, Jodi, and Lori met to discuss recruiting presenters and catering. To date = 13, most from initial survey, 3 more from Kathy which seem to be from Staff as Students event and advertising in the HSC Newsbeat. Discussed a few more places to advertise – Nancy still needs to follow up on these leads.</p> <p><u>Newsletter</u> –Sandra reached out to Bridgette Wagner Jones, she is non-attending ‘member’ with access to HSC files on the O: drive. Completed December newsletter – very nice but problems with transfer to Kathy still need to be worked out as it does not come in well for some users until you click on the link.</p> <p>IDEAS for newsletter should be put in the appropriate folder – we are all responsible for adding news items.</p> <p>Cell numbers – very helpful to have each others’ cell phone numbers if used at work, especially during events. These are available in the HSC folder in the O: drive.</p>

			All contact information shall be removed from agendas and minutes as these are publically posted on the SC website.
4	New Business		
5	Constituent Comments		
	Next Meeting	The next meeting will be January 5 th in Domenici West Room 3110	