



Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: July 30, 2021

Members Present: Scott Sanchez, Amie Ortiz, Tracy Wenzl, Sierra Cushing, Grace Faustino, Jennifer Kavka, Joe Lane, Carla Sakiestewa; Nancy Shane

Members Excused:

Members Absent:

Guests Present:

Minutes submitted by: Amy Hawkins

	Subject	Notes	Follow-Up
1	Approve Agenda	11:02; Agenda was approved as amended.	
2	Land Acknowledgement	The Land Acknowledgement was read by Amy Hawkins.	
3	Approve Minutes	Minutes from 7/09 approved as amended.	
4	Administrative Items	<ul style="list-style-type: none"> a. Amy asked for feedback regarding the DISC assessment and Exec discussed the outcomes. b. Event & Funding Request: Fall Staff as Students. Approved with addition of catering breakdown and suggestion to have a back up plan if in-person events are canceled. c. Event Debrief: Staff Success Days: Amy gathered feedback from Exec. d. Event Request: G14 Councilor Chat. Approved. e. Nuts & Bolts suggestion for August meeting: Ethics Committee could present on the ethics code/councilor etiquette rules in the Councilor Handbook 	<ul style="list-style-type: none"> a. Schedule annually for Exec b. Follow-up with Nate & with Exec c. Send form with feedback to Chairs d. Follow-up with G14 Councilors e. Follow-up with Ethics Chair
5	Roundtable	<ul style="list-style-type: none"> a. Tracy spoke to Exec about a possible resolution regarding a vaccine mandate, and the mask mandate that came out 7/29; and shared feedback that she's received from staff regarding HSC vaccine incentives. b. Nancy updated Exec on upcoming feedback and plans for Strategic Planning Committee and asked Exec to look at how Exec has contributed to Strategic Plan so far. c. Tracy introduced the need of standing rules for electronic meetings regarding attendance and voting. d. Nancy updated Exec on Mentoring program and will send out updated information sheet via email. 	<ul style="list-style-type: none"> a. Tracy will start a first draft and send out through email.. b. Please follow-up with Nancy via email by Tuesday c. Follow-up at next week's Exec d. N/A
6	President's Report	Sanchez briefly updated Exec on university-wide committees, and on meetings with Dorothy Anderson (HR), Theresa Constantinidis, and Provost Holloway.	Scott will follow up with anything additional via email
7	President-Elect's Report	<p>Ortiz followed up with Exec's request to the IT Committee to look into the feasibility of hybrid meetings, and that IT does not recommend switching to hybrid meetings.</p> <p>A request was made for IT to look into providing councilors needing equipment, such as microphones, to be able to communicate effectively during business meetings.</p>	

8	Speaker's Reort	Wenzl consulted with Exec on sending an emailed warning regarding unexcused absences.	
	Next Meeting	August 6, 2021, 11 a.m.	Meeting adjourned 12:00 p.m.