



# Staff Council Standing Committee Minutes

**Committee Name:** Executive

**Meeting Date and Place:** February 3, 2021

**Members Present:** Nancy Shane, Amy Hawkins, Scott Sanchez, Tracy Wenzl, Armando Bustamante, Brian Vineyard, Angie Beauchamp, Texanna Martin, Grace Faustino

**Members Excused:**

**Members Absent:**

**Guests Present:**

**Minutes submitted by:** Amy Hawkins

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 11:02	
2	Approve Minutes (from 1/06/21)	Approved with correction	
3	Administrative Report	<ol style="list-style-type: none"> <li>1. Event &amp; Funding Request: SMART meetings. Approved with \$ amount correction. Amy will send to Mark.</li> <li>2. Debrief form: Let's Do Lunch: Intellectual Humility. Feedback recorded. Amy will send to Joe.</li> <li>3. Draft February Agenda approved.               <ol style="list-style-type: none"> <li>a. Review: Ethics Committee Bylaw amendment proposal. Nancy moves that Exec recommend the adoption of the Ethics Committee Bylaws changes. Motion passes.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Amy will send to Mark &amp; follow up</li> <li>2. Amy will send to Joe.</li> <li>3. Scott will report recommendation at Business meeting</li> </ol>
4	Roundtable	<ol style="list-style-type: none"> <li>1. Tracy: Updated Speaker procedures for possible council adoption as a standing rule. Nancy moves that Exec recommend the adoption of the procedures. Motion passes.</li> <li>2. Angie, Grace: Staff Councilor Demographic Data Survey. Discussion regarding running through Ethics committee or IRB and potential concerns about collecting this type of data within such a small group and potential next steps.</li> <li>3. Nancy: Lobocard update. Pilot for lobo-encoding; looking at idea for staff to donate their \$7 to a different fund or source</li> <li>4. Due to increased security measures, UNM IT will now be requiring a zoom passcode with meetings.</li> <li>5. Fringe distribution discussion</li> </ol>	<ol style="list-style-type: none"> <li>1. Scott will report recommendation at Business meeting; Tracy to send to R&amp;E, then to Ethics.</li> <li>4. Amy to include passcode for meetings</li> </ol>
5	President's Report	Policy updates & Staff Council's role in providing feedback. Nancy has also sent an email update.	
6	President Elect's Report	Regent's meetings coming up; Provost's meeting update	
7	Speaker's Report	U-Wide Committee reporting	
8	Next Meeting	2/10/21	Meeting adjourned 12:57 pm