



# Staff Council Standing Committee Minutes

**Committee Name:** Executive

**Meeting Date and Place:** April 28, 2021

**Members Present:** Nancy Shane, Tracy Wenzl, Armando Bustamante, Brian Vineyard, Angie Beauchamp, Grace Faustino, Amy Hawkins, Scott Sanchez,

**Members Excused:** Texanna Martin

**Members Absent:**

**Guests Present:** Cindy Mason

**Minutes submitted by:** Amy Hawkins

	Subject	Notes	Follow-Up
1	Approve Agenda	11:05	
2	Approve Minutes (from 4/14/21)	Approved.	
3	Guest Speaker	<p>a. Cindy Mason: Event/Funding Request: Staff as Graduates Next steps: Exec has asked for the documentation of the approved vendor and final quotes before approval. Cindy will move forward with getting that information.</p> <p>Questions that were asked with the initial request:</p> <ol style="list-style-type: none"> <li>1. Does the quoted vendor have UNM Brand approval for using the logo? If so, please provide a certificate or email from UCAM stating as much, as they are not listed on the UNM Brand website as approved vendors.</li> <li>2. How will the pins be distributed and what will be the potential additional cost?</li> <li>3. How does this align with Staff Council goals?</li> </ol> <p>Additional question: How does the design align with the initiative?</p>	
4	Administrative Report	<ol style="list-style-type: none"> <li>a. New Councilor Orientation information will be going out soon</li> <li>b. Draft Business May Meeting</li> </ol>	
4	Roundtable	<ol style="list-style-type: none"> <li>a. Grace: Accessibility/Accommodation for staff meetings. How do we go about making sure everyone is accommodated appropriately? Suggestion of including an accommodation message in the Staff Council business meeting notices.</li> <li>b. Meeting recordings discussion</li> </ol>	a. Amy will follow up
5	President's Report	a. Return to campus festival information has been sent to R&R committee; Meeting updates: CPLT; Police Chief search; and Policy.	
6	President's Elect Report	a. Policy office meeting discussion	

<b>7</b>	Speaker's Report	a. Executive committee election instructions are ready to send out via Amie Ortiz	a. Amy will send out on R&E's behalf
<b>8</b>	Next Meeting	4/28/21	Meeting adjourned 12:22 p.m.