Staff Council Standing Committee Minutes: Executive

Date and Place: 9/04/19, University Club
Members Present: Nancy Shane, Rob Burford, Mary Clark, Angie Beauchamp, Autumn Collins, Brian Vineyard, Arcie Chapa, Ryan Gregg, Armando Bustamante
Members Excused:
Minutes submitted by: Amy Hawkins

1. Agenda Approved: 10:32AM

2. Approve Minutes from 8/28/19 Approved with corrections
   a. “next” should be deleted
   b. Committee reports “a” deleted

3. Administrative Officer’s Report
   a. Revised Event/Funding Request: Outstanding Supervisor Awards: Approved
   b. Vacancy appointments will be made at September business meeting
      i. G13: Carla Sakiestewa
      ii. P6: Grace Lynn Faustino
      iii. P21: Maren T Krake Dalton
         1. Amy to cross check if any interested but not chosen qualify for another vacancy
   c. September Business Meeting Agenda: Amy to send agenda by Friday for Exec to review using Ryan’s new format
   d. Appointment of staff as Student Conduct Hearing Officers
      1. Put on agenda for September
      2. Put on next week’s exec agenda
   e. Campus Safety Council to visit exec on Sept 11 – next week
   f. Scoring of OSA
      i. R&R to cull down number to score
      ii. Then send to entire committee to score

4. President’s Report
   a. Ryan to possibly send report of informational items
   b. HR – I-9 audits language and process. Ryan asks for input regarding email notifications from HR
   c. Policy Office update
   d. Committees:
      i. Parking
      ii. Meeting with HSC Staff Committee & Student Success
   e. Seal Committee update - likely to be fall or spring of the next year for roll out of new seal
   f. Enrollment update
   g. Foundation and Legislative Affairs meetings and information
   h. BLT & subcommittee focused on equity across staff and faculty
5. President Elect’s Report
   a. Sept 20 – School Strike for Climate Action: Robinson Park; posted on UNM Sustainability page & social media; is there any Staff Council action for this? No.
   b. Mentorship Program
      i. Anyone can be mentee, define mentor
      ii. Workshops idea: Resolutions, new events, constituent communications; should this be a part of the mentorship program?
      iii. What should the structure be?
         1. What if you had groups of councilors available to mentor on specific things that they may be “experts” on
            a. Add to the program: even if you’re not a mentor, are you willing to be an “expert” who councilors can go to for help on things
               i. Resolutions
               ii. Committees
               iii. Innerworkings – hierarchy of how things happen
               iv. Specific issues of an individual - how to work within this organization to bring ideas to fruition
               v. Emailing constituents
         2. Last year there were 6 or 7 mentors and about 10 mentees with mixed results
         3. Satisfaction survey planned for the end of the year
         4. Program will run from October – May
            iv. Nancy to send draft to Exec for review

6. Speaker’s Report
7. Treasurer’s Report
8. Roundtable
   a. Safety Week update: over 100 people at the safety walk; HSC’s safety walk is Friday; CPR is today; bystander scenarios tomorrow; etc.
9. Meeting adjourned: 11:57pm