



Staff Council Standing Committee Minutes: Executive

Date and Place: 4/05/19, University Club

Members Present: Mary Clark, Mark Reynolds, Arcie Chapa, Autumn Collins, Tracy Wenzl, Scott Sanchez, Rob Burford, Ryan Gregg

Members Excused:

Minutes submitted by: Amy Hawkins

1. Agenda Approved: 11: 34 AM
2. Approve Minutes from 3/29/19. Approved.
3. Administrative Officer's Report
 - a. Election results: 14.72% Response rate (2018=14.28%)
 - b. Funding Request: SAS K. Retskin Scholarship
 - i. "Employee" should be "staff"
 - ii. Suggestion to have amount range
 - iii. Give the \$300 now is fine if they want \$500 they must raise funds
 - iv. Mary to contact to Gina for follow-up
 - c. Funding Request: SAS Staff as Graduates: Approved.
 - d. Funding Request: R&R Jim Davis Awards: Approved.
 - i. 12:45 – 1 PM
 - ii. Two Awardees: Nancy Shane & Gina Urias-Sandoval
 - iii. Amy to order plaques today
 - e. April Business meeting agenda
 - i. Add appointment of SAS Co-Chair Cindy Mason
 - ii. Jim Davis Award time: 12:45-1 PM
 - f. SC Handbook
 - i. Scratch Exec letter
 - ii. Add Respectful Campus link
 - g. New Councilor Orientation Agenda
 - i. Mentoring - reach out to Brooke, if not available Rob will do this
 - ii. Change title of Ryan's part to: "Why Are You Here? "
4. President's Report
 - a. Upcoming Executive Elections
 - i. Planning is in the works, everything is on track, information will be given at the April 16th meeting by R&E committee.
 - b. BLT Update
 - i. Meeting schedule has been updated
 - c. SC & Committee Communication to Administration
 - i. SC request and ideas should come through the SC President at President's monthly meeting

- ii. Any additional information outside of monthly meetings be sent by SC Admin with SC President Cc'ed
- 5. President Elect's Report
- 6. Speaker's Report
 - a. Legislative update: Governor will not be reinstating soccer
 - i. Compensation increases: Union will be negotiating increases for their employees – so be careful about messaging
 - b. Ethics committee current charge is regarding disrespectful behavior at SC Business meetings
- 7. Treasurer's Report
- 8. Roundtable
 - a. Tracy: SC Social Media Account Access Draft Policy
 - i. Draft Policy: "The official accounts are maintained by the Staff Council Administrator. The administrator may designate a limited number of additional users able to post to the accounts; typically, this would be the Staff Council President, and members of the Communications and Marketing Committee if additional help is required."
 - ii. Okayed by Exec with suggestion/recommendation that to find someone who is good at it and cares about it is ideal
 - b. Parental Leave policy update
- 9. Meeting adjourned: 12:30 PM