



Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: 10/24/17, University Club

Members Present: Rob Burford, Autumn Collins, Mary Clark, , Carla Sakiestewa, Danelle Callan, Ryan Gregg, Lukas Cash

Members Excused: Gina Urias-Sandoval, Amy Hawkins

Minutes submitted by: Amy Hawkins, Ryan Gregg

1. Agenda
 - a. approved.
2. Minutes
 - a. approved.
3. Admin Report
 - a. Appointments
 - i. Mary: SC appointments, like committee appointments, should go before council as opposed to just getting a position on SC if they express interest.
 - ii. Ryan: doesn't speaker get to decide who to appoint versus not, right now?
 - iii. Consensus: nobody knows what the SC constitution/bylaws say about this, exactly
 - iv. **Decision: ask Rules and Elections to tell us what the policy says, now, and how it should operate re the bylaws**
 - v. **Decision: SC Administrator should keep a list of interested parties (who want to serve) and vacancies so that Speaker (or Exec if we change) can review on a monthly basis to determine who needs to be appointed**
 - b. Gerald May Funding Request
 - i. Request for \$13,000
 - ii. Carla: we don't have enough to fund that but can take \$10K from the gift we get and \$1K from operating to give them \$11K.
 - iii. **Decision: SC Exec recommends 4 \$2K awards, and \$3K for expenses**
 - iv. **Decision: SC Exec says there are () wine glasses left over, and wouldn't it be easier to reorder wine glasses and use the leftover instead of candy bowls (?)**
 - v. **Decision: SC Exec remind committee that all items must be purchased with SC p-card, and card can't be used at Costco**
 - vi. **Decision: approved**
 - c. Supervisor Award
 - i. Feedback to Rewards and Recognition from Exec

1. We should allow award recipients the opportunity to say a few words and thank the folks who nominated them

4. President's Report
 - a. Made request to HR for data about staff attrition
 - b. SC Exec is splitting up the questions from the town hall to answer, then report back to group and have them ready for final review next Tuesday at Exec. Individual responses to be submitted to the group so they can be compiled by Friday.
 - c. Money for Supervisor award is coming from Provost – they're slow
5. President Elect's Report
 - a. Resolution on Sexual Misconduct Policy to come at November SC meeting, pending Danelle and Rob meeting with Brooke
 - b. Campus Safety story has gotten Rob lots of press and he's fielding calls about broken lights.
6. Speaker's Report
 - a. Working on Appointments Discussion from above
 - b. Research Expo is in an interesting place. North Campus is doing their own, Main Campus is partnering with Shared Knowledge Conference. Shared Knowledge wants staff reviewers (adjudicators?)
 - c. Event Request Forms are an issue – committees are neglecting to fill them out
 - d. Amy please schedule a SC Committee Chair's Meeting for November (before SC meeting)**
 - i. Updates
 - ii. Even Forms
 - iii. Intra-Committee Communication
 - iv. More working-together
7. Treasurer's Report
 - a. Nothing
8. Roundtable
 - a. Animal Humane Let's Do Lunch
 - i. Was attended, but not by anybody who plans LDL... Cynthia from events was there, but nobody who plans those events.
 - b. Animal Humane Coming for Kickoff Day of Happy Tails
 - i. November 13
 - ii. 2-4
 - iii. Amy to reserve space on Smith Plaza (North East corner)**
 1. Can we get a table from somewhere?
 - iv. Ryan to take care of other details with Cynthia Gonzales
 - c. Amy's Computer issues
 - i. ISS told Amy that we have paid for things like this
 1. Carla says yes, but we have done it only because ISS puts the money in our account when we say we need it and then we pay for it
 2. Carla says we really don't have anything to contribute, considering what we anticipate in funding requests and that ISS should attempt to get

money back to the budget that was taken away from us/ISS, to use for this

3. Carla will help Amy with the way to get this finalized – SOON

d. Social Media

- i. We all want to think about this, and come up with a viewpoint of what we are doing and how we engage and discuss what that looks like when we meet again