

Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: 09/22/15, University Club

Members Present: Joaquin Baca, Danelle Callan, Crystal Davis, Mary Clark, Carla Sakiestewa, Kathy Turner and Jasmine Torres

Members Excused: Renee Delgado-Riley and Jodi Perry

Minutes submitted by: Kathy Meadows



	Subject	Notes	Follow-Up
1	Approve Agenda	Approved with changes.	
2	Approve Minutes from 9/1/15	Approved.	
4	Administrative Officer's Report	<p>The following Event/Funding Requests for FY16 were presented to and approved by the Committee: Gerald W. May Award, Homecoming 2015 and Support our Veterans.</p> <p>Meadows stated that the video, which was to be produced by KNME, is way behind schedule and is no longer relevant to the Council's 25th Anniversary. The Communications & Marketing Committee recommended that the production be terminated. This was approved by the Committee. The C&M Committee will contact UCAM to see if they can produce a promotional video for the Council.</p> <p>Meadows stated that, in the next few weeks, the Staff Council website will be migrated to a new site and this will result in some visual changes to the site.</p> <p>On behalf of the Events Committee, Meadows presented the Events Checklist and requested feedback. The Executive Committee would like to see the Checklist in the format of a one-page SOP.</p>	Sakiestewa will forward a copy of an events checklist that is used by the Cancer Center. This can be used as a template for the creation of a SC template.
5	President's Report	<p>HR recently signed an RFP for the Compensation Review Taskforce.</p> <p>The new Engagement Survey Action Team will be meeting this week.</p> <p>Sometime in the near future, UNM will institute background checks for new employees and those employees that change jobs.</p> <p>Davis asked the Committee for feedback on recommendations for staff benefits.</p>	
6	President Elect's Report	Callan stated that Smoking Policy committee will meet soon and she will bring up the issue of eCigarettes.	
7	Speaker's Report	No report.	
8	Treasurer's Report	No report.	
9	Roundtable	No other items were discussed.	