Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: 07/14/15, Faculty Staff Club

Members Present: Joaquin Baca, Danelle Callan, Mary Clark, Crystal Davis, Jodi Perry and Jasmine Torres

Members Excused: Renee Delgado-Riley, Carla Sakiestewa and Kathy Turner

Minutes submitted by: Kathy Meadows

	Subject	Notes	Follow-Up
1	**Approve Agenda**	Approved.	
2	**Approve Minutes from 7/7/15**	Approved with correction.	
3	**Staff Council Meeting Agenda for July**	Approved with changes.	
4	**Administrative Officer's Report**	Meadows presented Monthly Committee Reports from Communications & Marketing and Student Success. On behalf of the Events Committee, Meadows presented an Event Request Form for a Tailgate. Approval of this ERF was postponed pending further information from UNM Athletics.	Clark will contact UNM Athletics for further clarification/discussion about this event.
5	**President's Report**	Davis met with the Faculty Senate President and discussed employee benefits. Davis asked for feedback from the Committee as to what benefits they feel are most important to staff. Davis met with the Policy Office and discussed the drafting of a Grievance Policy for staff.	
5	**President Elect's Report**	Callan gave an update from the Smoking Policy Committee. This Committee is in the process of redefining its timeline and goals.	
6	**Speaker's Report**	Clark stated that the charge of the Events Committee has been revised. For the remainder of 2015, the Events Committee will continue to produce Brown Bag Lectures, the Ice Cream Social, and Happy Tails Donation Drive (possibly) and will write SOP's for producing events. Clark proposed new requirements for Councilors of 10 hours/year of documented volunteer service to the Council. The Committee Chairs Group will now meet quarterly with the next meeting in August.	This is now posted on the Staff Council website.
7	**Treasurer's Report**	Perry will request that Committee Chairs submit all of their anticipated Event/Funding Requests for FY16.	
8	**Roundtable**	No other items were discussed.	