Mission Statement: “The Employee Life Committee will serve as advocates for equitable staff compensation, career development and mentoring, employee wellness, and policy review.”

AGENDA:

- Discuss meeting notes from 5/2/2013 meeting
  
  Unfortunately Terry misplaced and could not find the notes from the April meeting. Therefore, please see the notes below for priorities suggested by the ELC members who attended today’s meeting.

- Employee Life Committee Priorities:
  
  o Catastrophic Leave (NOTE: Gene Henley, SC President, has been promised by Jewel Washington, Interim Vice President for Human Resources, that she will provide the answers to the request from the letter SC Exec Committee sent within a month.)
  
  o Healthcare tiers: Faculty Senate Benefit Committee (make recommendations and/or endorse)
    - City and County pay less than UNM: task force? (Ask Exec Committee)
    - Resolution to Staff Council
  
  o Tuition remission
    - Example: there is a 2-part class and the cost is more than $600. Are there any other classes or situations like this one and how can this be rectified?
    - Personal and professional
  
  o Compensation: more than just pay
    - 3% faculty vs. 1% staff
    - What about cost of living?
    - Board of Regents: action item (resolution does not have any power)
    - Quality of workforce environment (manager accountability/administration of policies and procedures)
    - Kronos?
  
  o Pam Deutsch (Manager of the Policy office at UNM): Are policies – guidelines or ‘law’?
  
  o Resolutions
    - What power do the Staff Council (committee) resolutions carry?
    - Depends on who the resolutions are presented to
    - Method for follow up
  
  o What are the processes that give staff life?
• Career ladders
• Career development

• **Staff Appreciation Month: Calendar / Volunteers**
  - Book drive setup on Monday, July 1<sup>st</sup> from 2pm-5pm SUB Lobo A&B
    - To volunteer for North Campus contact Suzanne McConaghy, SMcConaghy@salud.unm.edu
    - To volunteer for Main Campus contact Karen McDaniel-Wentworth, kwent2@unm.edu
  - Book drive teardown on Tuesday, July 2<sup>nd</sup> from 1pm-3pm
  - Breakfast volunteers, Thursday, July 18<sup>th</sup> (servers 7:30am-9:00am); volunteers (Stella Ramos) beramos@salud.unm.edu and (Katherine Turner) turnerk@salud.unm.edu
  - Greg Johnson Summer Concert (ELC) volunteers: Wednesday, July 10<sup>th</sup>
    - To volunteer for setup and teardown, contact Terry Horger, thorgar@unm.edu or Emily Arzate, ejoslyna@unm.edu
  - Picnic tickets are for sale (see handout) or staffcouncil.unm.edu website

• **Annual Management Award Ceremony**…will NOT occur during S.A.M. However, sub-committees still need to meet so that this event can be planned and executed in the near future.
  - Sub-Committees: (See attached sheet of sign-ups. If you have not signed up for a sub-committee, please do so and let Terry, thorgar@unm.edu or Emily, ejoslyna@unm.edu know...thanks!)
    - Logistics Committee: 1) Determine deadline date for Nomination Form. 2) Work with Kathy Meadows in the SC office to get the Nomination Form created and distributed to all staff on north and main campuses. 3) Complete the Unrestricted Accounting form for the evaluation criteria of the nominees. (*Terry and Emily will complete this form.*)
    - Awards Committee: 1) Plaque, monetary award, etc. 2) Work with SC Steering Committee to announce the names, and work with the President’s office to get President Frank involved.
    - Evaluation Committee: 1) Will be in charge of evaluating all the nominees using the attached spreadsheet. 2) Will determine the final winners based on the points awarded.

**NEXT MEETING:** There will NOT be a meeting in July of the ELC. The next meeting will be Tuesday, August 1<sup>st</sup> at Noon at the Faculty/Staff Club.