

*Memorandum of Understanding
between the University and the Staff Council*

Article I Recitals

- A. The University of New Mexico, hereafter referred to as the Administration is a state institution of higher education, established by the New Mexico Constitution and operated pursuant to the Constitution and applicable state laws.
- B. The UNM Staff Council hereafter referred to as the Council, is recognized by the University in Board of Regents policy #6.12 and in University Business Policy UBBP) #1150, "Staff Council".
- C. As public entities the University and the Council are committed to the prudent and effective utilization of public resources including personnel, facilities, funds and equipment.

WHEREAS, the University is committed to the principle of shared governance, it recognizes the right of the Council to represent the interests of all staff to Administration. The Administration commits resources and support to the Council to help ensure its success.

WHEREAS, the Administration has no desire to interfere with issues and operations of the Council, it respects the right of the Council to adopt positions that may not be in agreement with the position of the Administration and therefore this agreement in no way is intended to compromise the independence of the Council.

WHEREAS, the Council wishes to participate in shared governance and to represent all staff to the University's Board of Regents and the Administration, the Council acknowledges that they are subject to, and accountable for, all Federal and State laws and for compliance with all University policies and procedures as stated in UBP (AKA "Big Red").

Article II Administrative Liaison

- A. The Vice President of Human Resources shall serve as the Administrative Liaison to the Council. The Associate Vice President for Auxiliary Enterprises assumes the responsibility of ensuring this Memorandum of Understanding is upheld.

Article III Management Agreement

- A. The Associate Vice President for Auxiliary Enterprises shall have responsibility for the day to day oversight and management of this agreement and will serve as liaison between the Council and Administrative Liaison in matters concerning staffing, budget, equipment and space allocation.

Article IV Resource Allocation

- A. The University will provide an annual operating budget to the Council and shall allocate two office spaces in Hokona-Zuni. Administrative support shall be assigned to one PTE, currently classified as an Administrative Coordinator.

- B. The Administrative Coordinator shall report to the Associate Vice President for Auxiliary Enterprises in matters related to time and attendance, leave reporting, budgets and expenditures and equipment. The Administrative Coordinator shall work directly with the President of the Staff Council in matters related to carrying out the day to day operation of the Council, and for work planning and priorities. These matters are described more specifically in the Administrative Coordinator Position description. The President of the Staff Council (after consulting the Staff Council Executive Committee) shall provide input into the performance evaluation of the Administrative Coordinator to the AVP of Auxiliary Enterprises

Article V Renewal of this Memorandum of Understanding

- A. This memorandum automatically renews unless one party provides notice to the other within thirty (30) days in advance of the renewal date. The AVP of Auxiliary Enterprises and the President of the Staff Council shall be responsible for renewing this agreement. The MOU is revised and renewed upon being fully signed by these parties each acting as official University and Council representatives respectively.

By: David Groth
David Groth, UHM Staff Council President

Date: July 18th 2006

By: Steve Briffart
Steve Briffart, Assoc. Vice President for Auxiliary Enterprises

Date: 6-21-06